



Department of Education  
Region III  
**DIVISION OF ANGELES CITY**  
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**RELEASED**

**DIVISION ADVISORY**  
No. 105 , s. 2016

**To:** Principals of Public Elementary and Secondary Schools

**From:** Office of the Schools Division Superintendent

**Subject:** 3-Day National Seminar-Workshop on Guidance and Counseling Skills and Techniques in the School Setting (DepEd Advisory No. 194, s. 2016)


**Date:** August 31, 2016

AUG 31 2016  
By \_\_\_\_\_  
DepEd  
Division Office

Please find the attached letter and Program of Activities of Ms. Jesusa Flores, Training Coordinator of Arczone Professional Development Inc., relative to the conduct of a 3-Day National Seminar-Workshop on Guidance and Counseling Skills and Techniques in the School Setting on September 9-11, 2016 at the Social Action Center of Pampanga (SACOP), Maimpis, San Fernando City, Pampanga.

A registration fee of Php 3,850.00 shall be charged each participant to defray expenses for snacks, lunch, seminar kit, handouts and certificates.

For information.

  
**LEILANI S. CUNANAN, CESO VI**  
Officer-in-Charge  
Office of the Schools Division Superintendent

July 29, 2016

**Dr. Leilani S. Cunanan**  
School Division Superintendent  
DepEd – Division of Angeles City  
Angeles City

Dear Dr. Cunanan:

Guidance and Counseling programs of educational institutions are vital components of the promotion of students' academic and career potentials and psychological well-being. Recognizing the challenges posed by the K to 12 curriculum to make students realize possible career pathways and to address issues surrounding dropout rate, **ARCZONE Professional Development, Inc.** offers a **3-Day National Seminar-Workshop on Guidance and Counselling Skills and Techniques in the School Setting** (DepEd Advisory No. 194, s. 2016).

This seminar-workshop for school counsellors aims to:

- 1) demonstrate appropriate counselling skills for students on their academic and social-emotional needs
- 2) conduct career counselling among students in the senior high school
- 3) create effective counselling programs that address the needs of students

We are hoping that you will help us encourage homeroom advisers and the members of the Guidance Counseling Department of schools under your supervision to join this event and take advantage of the workshop facilitated by experts in the field. Attached are detailed information regarding the seminar-workshop.

If you need further information, do not hesitate to contact us:

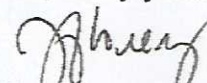
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**Tel. Nos.: (02) 414-7589 / 414-6737 / 781-6895 / 255-4863**

**Mobile: 09215761676 / 09178576757**

We look forward to having you in this gathering of educators and guidance counselors. Thank you very much.

Very truly yours,



**Ms. Jesusa Flores**  
*Training Coordinator*



**Target participants:** Homeroom advisers and guidance counselors

**Dates:** September 9-11, 2016

**Venue:** Social Action Center of Pampanga (SACOP), Maimpis, San Fernando City, Pampanga

**Registration fee:** Php 3,850 (inclusive of snacks, lunches, seminar kit, handouts and certificates)

**RESERVATION IS A MUST.**

### Program of Activities

Day / Time	Sessions
<b>Day 1</b>	
7:00 – 8:00	Registration
8:30 – 9:00	Opening Program Doxology & National Anthem Opening Remarks
9:00 – 10:00	Counselling Skills and Techniques in the School Setting <ul style="list-style-type: none"><li>• Counselling children with social and emotional problems</li></ul>
	<b>Working Break</b>
10:00 – 12:00	<ul style="list-style-type: none"><li>• Counselling children with cognitive difficulties</li></ul>
12:00 – 1:00	<b>Health Break</b>
1:00 – 5:00	<ul style="list-style-type: none"><li>• Counselling the adolescents</li></ul>
	<b>Working Break</b>
<b>Day 2</b>	
8:00 – 9:00	RECAP
	<b>Working Break</b>
9:00 – 12:00	Career Counselling in the Senior High School <ul style="list-style-type: none"><li>• Assessing students in the right track</li></ul>
12:00 – 1:00	<b>Health Break</b>
1:00 – 3:00	<ul style="list-style-type: none"><li>• Interpreting results of career and vocational tests</li></ul>
	<b>Working Break</b>
3:00 – 5:00	<ul style="list-style-type: none"><li>• Techniques in career counselling</li></ul>
<b>Day 3</b>	
8:00 – 9:00	RECAP
9:00 – 10:00	Developing and Managing the Counselling Program <ul style="list-style-type: none"><li>• Program models</li></ul>
	<b>Working Break</b>
10:00 – 12:00	<ul style="list-style-type: none"><li>• Program process and needs assessment</li></ul>
12:00 – 1:00	<b>Health Break</b>
1:00 – 4:00	<ul style="list-style-type: none"><li>• Assessing the effectiveness of the program</li></ul>
4:00 – 5:00	Closing Program Awarding of Certificates

**Guest lecturers / facilitators:**

- Dr. Hector Perez - Far Eastern University – Manila
- Dr. Carlo Magno - National University
- Prof. Therese Amita R. Dela Cruz - Asian Psychological Services & Assessment Inc.

**For inquiries and reservations please contact: Ms. Jesusa Flores**

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