



Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City

Jesus Street, Pulungbulu, Angeles City
Tel. No. (045) 322-5722; 888-0582 / Fax Nos. (045) 322-4702; 887-6099

July 21, 2014

7-21-14
3:11 pm
gmt

Mrs. Grace L. Santos
Master Teacher 1
Through: Enriqueta C. Tayao, Ed.D.
Principal IV
Sto. Rosario Elementary School
Angeles City

Dear Madam:

Please be informed of your designation as Division Coordinator for Music (Elementary) for SY 2014-2015. As such, you are tasked to ensure that the Music program for the elementary level is in place in all the elementary schools of this Division.

As the Division Coordinator for Music in the Elementary, you are advise to report from time to time to this Division, to insure that the Action Plan for Music in the elementary level will be effectively and efficiently implemented.

This designation does not entail additional remuneration but may be used for ranking purposes.

Please be guided accordingly.

Congratulations and goodluck!

Very truly yours,

LUZ C. ARRIOLA
Schools Division Superintendent