



Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City

Jesus Street, Pulungbulu, Angeles City
Tel. No. (045) 322-5722; 888-0582 / Fax Nos. (045) 322-4702; 887-6099



DIVISION LETTER
No. 40, s. 2015

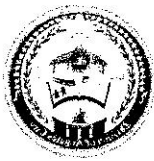
To : **Public Schools District Supervisors
Public Elementary and Non-Fiscal Secondary School
Principals/Heads**

Subject : **MOOE Liquidation for C.Y. 2015 Cash Advance**

Date : **July 29, 2015**

To ensure the timeliness of the Division's MOOE downloading and liquidation of Cash Advance for the month of *August* 2015. The following dates are to be followed and should be complied with:

DATE	DESCRIPTION
Aug. 4, 2015	Releasing of Cheques for the month of August by the Cashier's Unit.
Aug. 5-21, 2015	Utilization and Disbursement of MOOE funds.
Aug. 24-25, 2015	Liquidation Date for the month of August . (Submission of liquidation reports and supporting documents) of schools. Please see below for assigned scheduled of each school.
Aug. 26, 2015	Submission of Cash Advance's Request for the month of September .
Aug. 27, 2015	Processing of Liquidation Reports and request of Cash Advance, by the Accounting Unit.
September 10, 2015	Submission of Liquidation Reports by the Accounting Unit.



**Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City**



Jesus Street, Pulungbulu, Angeles City

Tel. No. (045) 322-5722; 888-0582 / Fax Nos. (045) 322-4702; 887-6099

Schedule for Liquidation

Schedule	District/School	
Aug. 24, 2015 Morning	East District: ➤ A.G. Tinio ES ➤ Mining ES ➤ Cutud ES ➤ Northville 15 IS ➤ DAMES ➤ Enrica Sandico ES	West District: ➤ Alberto G. Pabalan ES ➤ Amsic ES ➤ Edilberto M. Ganzon ES ➤ Gueco Balibago ES ➤ Malabarias ES ➤ Sta. Teresita ES
Aug. 24, 2015 Afternoon	South/East District: ➤ A.G. Nepomuceno ES ➤ Cutcut ES ➤ Don Pepe Henson ES ➤ Leoncia Village ES ➤ Angeles Elem. School ➤ Belen Homesite ES	North District: ➤ Dr. C.N. Dayrit, Sr. ES ➤ EPZA Resettlement ES ➤ Pulung Cacutud ES ➤ Salapungan ES ➤ Marisol Bliss ES ➤ CMRICTHS
Aug. 25, 2015 Morning	East District: ➤ J.P. Dizon ES ➤ San Ignacio ES ➤ Pineda-Gutierrez ES ➤ Sapalibutad ES ➤ GRLLIS	West District: ➤ Sapang Bato ES ➤ Sitio Target Ext. School ➤ Tacondo ES ➤ Cuayan ES ➤ Pampang ES ➤ Air Force City ES
Aug. 25, 2015 Afternoon	South/East District: ➤ Lourdes Northwest ES ➤ M. Nepomuceno ES ➤ Sto. Rosario ES ➤ Pulungbulu ES ➤ Sto. Domingo ES	North District: ➤ Sitio Pader ES ➤ Sta. Maria ES ➤ Teodoro P. Tinio ES ➤ Virgen Delos Remedios ES ➤ SBNHS

The Cash Advance request of schools for the following/succeeding month will be processed and released by the Accounting Unit as soon as completely liquidated. The Cashier's Unit will then prepare the cheque and released it to the school heads.

Your usual cooperation and compliance will be highly appreciated.

NICOLAS T. CAPULONG, Ph. D., CESO V
Schools Division Superintendent