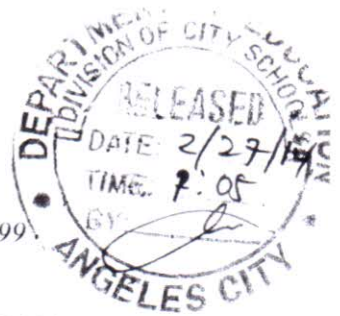




Department of Education
Region III
DIVISION OF ANGELES CITY
Jesus Street, Pulung Bulu, Angeles City
Tel. No. (045) 322-5722; 888-0582/Fax Nos. (045) 322-4702; 887-6099.



February 24, 2014

DIVISION MEMORANDUM

No. 12, s. 2014

SEARCH FOR THE OUTSTANDING SECONDARY STUDENTS OF ANGELES CITY (TOSSA) FOR THE SCHOOL YEAR 2013-2014

To: Heads of Public and Private Secondary Schools

1. The Department of Education, in coordination with the Angeles City "Culiat" Jaycees and the Verman Group of Companies, is launching the Search for The Outstanding Secondary Students of Angeles City (TOSSA) for the School Year 2013-2014.
2. The objective of this project is to give due recognition to the outstanding achievements of deserving and qualified high school seniors from both public and private schools in Angeles City.
3. The criteria and mechanics of TOSSA SY 2013-2014 are as follows:
 - 3.1. Only the senior high school students from both public and private schools in Angeles City are qualified to join.
 - 3.2. The number of nominees per school shall be based on the number of graduating students a school has:
 - a. One (1) nominee for a school with 300 or less graduating students
 - b. Two (2) nominees for a school with 301-600 graduating students, and
 - c. Three (3) nominees for a school with more than 600 graduating students
 - 3.3. All documents must be submitted together with an accomplished nomination form duly signed by the school head. **All documents must be properly tabbed based on the criteria for evaluation.**
 - 3.4. Computed average grade of the Third Grading in the Fourth Year Level indicated in the Form 138 shall be the basis of the scholastic standing of the nominee/s.
 - 3.5. Achievements in the Third and Fourth Year shall be covered for extra-curricular activities. **However, as far as leadership in different organizations is concerned, only the highest position held of the nominee in one (1) club will be credited by the Screening Committee.**
 - 3.6. All nominees are required to abide by the rules and regulations of TOSSA Organizers.

3.7. A screening committee composed from the Department of Education, Verman Group of companies, and Jaycees shall be organized while the members of the Board of Judges shall come from various groups/sectors with the Schools Division Superintendent as the Chairperson.

4. Schedule of the activities is as follows:

March 7, 2014	Submission of the Application Forms and Documents
March 12, 2014	Interview and Essay Writing at <u>8:30am, Division Office.</u>
March 20, 2014	Awarding Ceremonies

5. All heads of public and private schools in the Division of Angeles City are enjoined to submit their application forms and documents to **Ms. Lourdes G. Dela Cruz**, Chair of the Screening Committee, at the Division Office on or before March 7, 2014.

6. Immediate and wide dissemination of this Memorandum to all concerned is desired.


M/Z/C. ARRIOLA
Schools Division Superintendent

Enclosure No. 1 to Division Memorandum No. _____, s. 2014

**SEARCH FOR THE OUTSTANDING SECONDARY STUDENTS OF ANGELES
CITY (TOSSA) FOR THE SCHOOL YEAR 2013-2014**

NOMINATION FORM

Nominee's Full Name _____
Home Address _____
Place of Birth _____
Citizenship _____ Age _____
Name of Father _____ Occupation _____
Name of Mother _____ Occupation _____
Name of School _____
School Address _____
School's Contact Numbers _____
Nominee's Scholastic Standing (based on Form 138, 3rd grading) _____
Signature of the Nominee _____

I, _____, hereby certify that the abovementioned information needed in the nomination form of our school's nominee for the **SEARCH FOR THE OUTSTANDING SECONDARY STUDENTS OF ANGELES CITY (TOSSA) FOR THE SCHOOL YEAR 2013-2014** are true and correct.

(Signature over Printed Name of the Nominator)

(Designation/Position of the Nominator)

Date

**SEARCH FOR THE OUTSTANDING SECONDARY STUDENTS OF ANGELES
CITY (TOSSA) FOR THE SCHOOL YEAR 2013-2014**

CRITERIA FOR EVALUATION

I. Curricular Activities _____ (50 points)

- A. Scholastic Standing **40 points**
 - 1. Scholastic Rating 30 points
 - 2. Academic Awards 10 points
- B. Essay **10 points**
 - Mechanics (3)
 - Organization (3)
 - Content (4)

II. Extra-Curricular Activities _____ (40 points)

- A. Leadership in Different Organizations **15 points**
 - 1. School
 - 2. Community
- B. Awards **15 points**
- C. Trainings/Seminars **10 points**

III. Interview _____ (10 points)

TOTAL _____ 100 points