

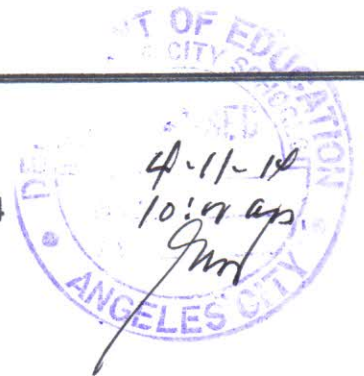


Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City

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April 2, 2014



DIVISION MEMORANDUM
No. 23, S. 2014

Conduct of 2014 Summer Classes for Irregular Pupils / Students

**To: Assistant Schools Division Superintendent
Education Program Supervisors
Public School District Supervisors
Heads of Public Elementary and Secondary Schools**

1. With reference to the General Guidelines for the Assessment and Rating of Learning Outcomes in Department Order No. 73, s 2012, Paragraph G, which states that, "Promotion and Retention of students shall be by subject. Students whose proficiency level is Beginning (B) at the end of the quarter or grading period shall be required to undergo remedial after class hours so that they can immediately catch up as they move to the next grading period. If at the end of the school year, the students are still at the Beginning level, then they shall be required to take summer classes", the 2014 Summer Classes for irregular pupils / students must be conducted by all concerned elementary and secondary schools in this Division.
2. In the exigency of the service, the subject-teachers who gave a rating of Beginning (B) to pupils / students during SY 2013 – 2014 shall be required to teach in Summer 2014 so that they can help their students improve their level of proficiency. They shall be given one (1) day service credit for every 8 hours of actual teaching rendered during the summer classes.
3. School Heads must submit to this Office the list of students, names of teachers, and class program for the 2014 Summer Classes for notation.


LUZ C. ARRIOLA
Schools Division Superintendent