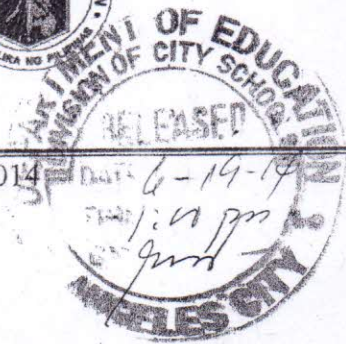




Department of Education
Region III
DIVISION OF CITY SCHOOLS
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June 16, 2014


DIVISION MEMORANDUM

No. 40, s. 2014

DIVISION ORIENTATION ON SCHOOL-BASED FEEDING PROGRAM

To: Asst. Schools Division Superintendent
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary and Secondary Schools
Administrator, ACNTS

1. The Division Orientation on School-based Feeding Program will be held at the Gabaldon Bldg., AES on **July 02, Wednesday at 8:00am-5:00pm.**
2. The activity aims to :
 - Orient the participants on the following:
 - a. Overview of the program
 - b. Background/rationale
 - c. Operational guidelines
 - d. Roles of PTA and other stakeholders in program implementation
 - e. Food preparation and food safety concepts.
 - Coordinate the Division Action Plan for the SBFP.
3. Participants to this orientation are:
 - Division SBFP core group
 - Heads of public schools
 - EPP/Feeding Teacher/In-charge of School-based Feeding Program/school
 - School BAC chair
 - EPS and PSDS
4. A **registration fee of Four Hundred Pesos (P400)** per participant shall be charged against school MOOE subject to the usual accounting and auditing procedures. The said registration fee shall cover the meals, snacks, and advocacy/orientation materials of the trainees.
5. Prompt and wide dissemination of this memorandum is desired.


LUZ C. ARRIOLA
Schools Division Superintendent