



Department of Education
Region III
DIVISION OF ANGELES CITY

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7/14/15
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July 14, 2015

Division Memorandum
No. 163 S. 2015

2015 DIVISION TRAINING PROGRAM for SCHOOL PAPER ADVISERS

TO : Education Program Supervisor in Filipino
Division English Coordinator
Public Schools District Supervisors
Public Elementary and Secondary Schools Heads
Private Elementary and Secondary School Heads

1. A Division Training Program for School Paper Advisers will be conducted at the Gabaldon Building, Pulungbulu, Angeles City on August 4-6, 2015.
2. The training aims to:
 - Equip and deepen the knowledge, skills and orientation of the school paper advisers in school paper management.
 - Commit themselves in a workable plan for the production of a regular publication/ issuance of a school paper.
 - Acquire skills and competencies in News Writing, Editorial Writing, Feature Writing, Sports Writing, Photo Journalism, Editorial Cartooning, Science Writing, Copyreading and Headline Writing, Lay-outing and Radio Broadcasting.
 - Improve the performance of the Division of Angeles City in the Regional and National Schools Press Conferences.
3. Participants to this training are the selected school paper advisers from public and private elementary and public secondary schools in the division.
4. A registration fee of NINE HUNDRED PESOS (P900.00) shall be collected from each participant chargeable against school publication funds/ MOOE/ school funds subject to the usual accounting and auditing rules and regulations to cover the expenses for the materials, handouts, honoraria for the speakers and food consisting of lunch and snacks. Participants from the private schools shall make the necessary financial arrangements with their respective institution.
5. Registration of participants starts at 7:00 in the morning to be followed by the opening program at exactly 8:00a.m.
6. For your information and guidance.

NICOLAS T. CAPULONG, Ph. D., CESO V
Schools Division Superintendent