



Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City

Jesus Street, Pulungbulu, Angeles City

Tel. Nos. (045) 322-5722; (045) 322 4101/Fax Nos. (045) 322-4702; (045) 887-6099



8-6-15
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August 6, 2015


DIVISION MEMORANDUM

No. 166 S. 2015

STANDARD ANNUAL IMPLEMENTATION PLAN (AIP) TEMPLATE

**TO: Curriculum Implementation Division
School Governance and Operations Division
Office of the Schools Division Superintendent
Heads of Public Elementary and Secondary Schools**

1. In order to enhance the format of the Annual Implementation Plan (AIP) and to facilitate the implementation of Quality Management System (QMS) through monitoring and evaluation (M&E), a STANDARD AIP TEMPLATE is introduced and recommended. It is believed that utilizing this template, monitoring and evaluation of programs and projects will be more effective and efficient.
2. Attached is the standard template to be utilized by the Division Units and by all the elementary and secondary schools in the Division of Angeles City.
3. Wide dissemination and compliance to this Memorandum is earnestly desired.


DR. LEILANI S. CUNANAN, CESO VI
Officer-In-Charge
Office of the Schools Division Superintendent



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STANDARD ANNUAL IMPLEMENTATION PLAN (AIP) FORMAT
S.Y. 2015 – 2016

Programs	Activities	Physical Target	TIME FRAME		Tasks	Resources		
			FROM	TO		Human	Non-human	Finance

Prepared:

Reviewed:

Recommending Approval:

Approved:

EDGAR L. MANABAT
SGOD, EPS

LYN V. LANSANGAN
SGOD, CHIEF EDUCATION SUPERVISOR

LEILANI S. CUNANAN, CESO VI
OIC, OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT