



September 7, 2015

DIVISION MEMORANDUM

No. *209*, s. 2015

**TEN (10) - DAY DIVISION TRAINING OF SUPERVISORS, SCHOOL HEADS
AND SELECTED TEACHERS ON EARLY LANGUAGE,
LITERACY, AND NUMERACY**

**TO: Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary Schools**

1. In view of the mandate of the Department of Education to make every child a reader by Grade 1 and its strategy to strengthen reading among learners across the country through the Early Language Literacy and Numeracy Program, a **10-Day Division Training for Supervisors, School Heads and Selected Teachers on Early Language, Literacy, and Numeracy** on September 9-10, 14-23, 2015 at the Gabaldon Building, Pulungbulu, Angeles City. Registration starts at 8:00 in the morning followed by the opening program at 8:30a.m.
2. The training aims to:
 - equip supervisors, school heads and selected teachers with the knowledge and skills in implementing the Early Language, Literacy, and Numeracy Program of the Department;
 - provide Early Language, Literacy, and Numeracy Program implementers with the resources needed for the School Learning Action Cell (SLAC) Sessions; and
 - prepare all elementary schools for the full implementation of the Every Child A Reader Program.
3. Participants to this training are the Supervisors & all School Heads who have not yet attended the Regional Training on Early Language, Literacy, and Numeracy Program and selected teachers. Please see the attached list of participants.
4. Participants are requested to bring the following:
 - Laptop
 - Extension cord
 - External Hard Drive/School
 - Copy of Teacher's Guides and Curriculum Guides of K-3
5. A registration fee of **Three Thousand Five Hundred Pesos (P 3,500.00)** per participant shall be charged against MOOE/School Funds to cover the expenses of food of the participants and other training materials.
6. Prompt and wide dissemination of this memorandum is desired.


LEILANI S. CUNANAN
OIC-Schools Division Superintendent