



Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City



Jesus Street, Pulungbulu, Angeles City
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DIVISION WORKSHOP ON STRATEGIC PLANNING (DEDP)

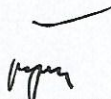
May 7, 2015

DIVISION MEMORANDUM
No. 61 S. 2015

**TO: Heads of Public Elementary and Secondary Schools
Administrative Services (Administrative Officers)
Finance Services (Accountant III, Budget Officer)
Legal Services (Attorney III)
ICT Services (ICT Officer)
Curriculum Implementation Division
School Governance and Operations Division**

1. This is to inform the field that a **Division Workshop on Strategic Planning (DEDP)** shall be held on **May 12, 13, and 14, 2015** at Angeles SPED Center, AES, Pulungbulu, Angeles City.
2. The **objective** of this workshop is to enhance the competencies of the division teams in preparing the Division Educational Development Plan by planning for the specific targets (expected outputs) to be accomplished during the year and developing programs, projects and activities that will be undertaken to reach the expected outputs.
3. Participants in this workshop are the following:

OSDS (SDS, ASDS, Admin. Assistant III, Admin. Aide VI)	4
SGOD (Chief, EPS, SEPS, Planning Officer, MO III, Dentist, Educational Facilities, PDO-DRRM)	11
CID (EPSs and PSDS's, Eps ALS, Librarian)	20
Legal Services	1
ICT Services	1
Administrative Services (Cash, Personnel, Property, Records)	4
Finance Services (Accountant III, Budget)	2
4. All expenses to be incurred in the conduct of this workshop shall be charged against the **Division INSETS Funds** subject to the usual accounting and auditing rules and regulations.
5. Wide dissemination of the contents of this Memorandum is earnestly desired.


NICOLAS T. CAPULONG, Ph.D., CESO V
 Schools Division Superintendent