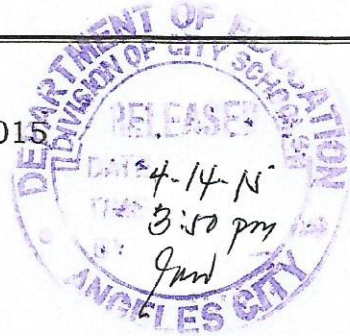




Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City
Jesus Street, Pulungbulu, Angeles City
Tel. No. : (045) 322- 4702 / Fax No.: (045) 887- 6099



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Division Memorandum
No. 63 s. 2015

STANDARD SCHOOL IMPROVEMENT PLAN FORMAT

TO: Heads of Public Elementary and Secondary Schools
Curriculum Implementation Division
School Governance and Operations Division

1. In order to enhance the competencies of the school heads in writing their school improvement plans, a **STANDARD SCHOOL IMPROVEMENT PLAN FORMAT** is introduced and recommended. It is believed that knowing how to write one is very important in school management.
2. Objectives:
 1. This suggested standard School Improvement Format saves a lot of time.
 2. Secondly, following the standard format allows the school head to organize his writing of a school improvement plan effectively and logically.
 3. It is especially useful in case the plan has lot of data to cover information on particular area.
3. This standard format shall be utilized by all the elementary and secondary schools in the Division of Angeles City.
4. Wide dissemination of the contents of this Memorandum is earnestly desired.


NICOLAS T. CAPULONG, Ph.D., CESO V
Schools Division Superintendent