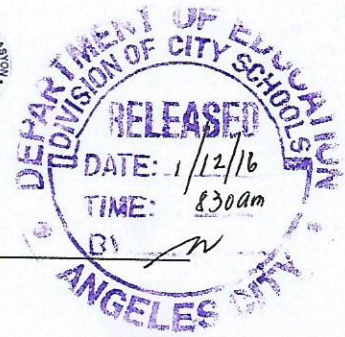




Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City
Jesus Street, Pulungbulu, Angeles City
Tel. No. : (045) 322- 4702 / Fax No.: (045) 887- 6099



DIVISION MEMORANDUM

No. 09 s. 2016

To: Office of the Schools Division Superintendent
Curriculum Implementation Division
School Governance and Operations Division
Elementary and Secondary School Heads

From: Office of the Schools Division Superintendent

Subject: **Division Training on Enhanced School Improvement Planning (SIP) Process**

Date: January 11, 2016

1. This is to inform the field that a **Division Training on Enhanced School Improvement Planning (SIP) Process** shall be held on January 20-22, 2016 at the Gabladon building, Pulungbulu, Angeles City.
2. The objectives of this training is to guide the participants in facilitating the development of school plans using the enhanced SIP process and accomplish enhanced SIP and SRC.
3. Participants of this training are the following:

1-SDS	1- Planning Officer
2- Chiefs	1- SEPS -Research
11-EPS	41- School Heads
9 – PSDS	53- Teachers
1 – SEPS-HRD	1- SEPS- SMM&E
1- EPS II – HRD	1 – EPS II – SMM&E
4. A registration fee of Php 300 shall be collected from the participants, chargeable against School MOOE subject to usual accounting and auditing rules and regulations.
5. Wide dissemination of the contents of this Memorandum is earnestly desired.

LEILANIS CUNANAN, CESO VI

Officer in Charge