

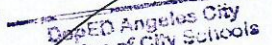


Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City



RELEASED

MAY 02 / 2016

By 
DepEd Angeles City
Division of City Schools

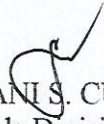
DIVISION MEMORANDUM
No. 08, S. 2016

SUBJECT: ONE DAY DIVISION ORIENTATION ON LIBRARY HUB AND SCHOOL LIBRARY ORGANIZATION FOR SCHOOL LIBRARIAN/ TEACHER – LIBRARIANS

To: Public Elementary and High School Librarians/ Teacher- Librarians

DATE: May 2, 2016

1. This is to inform the field that a One Day Division Orientation on Library Hub and School Library Organization for Teacher – Librarians is scheduled on May 27, 2016 at the Library Hub, DepEd Angeles City from 8:00 A.M to 5:00 P.M
2. The objectives of this orientation are as follows:
 - a. To provide and update the School Teacher – Librarian about the library hub, its policy procedures and collection;
 - b. To equip the School Teacher – Librarian with the basic library skills to easily organize the learning resources in the School Learning Resource Center;
 - c. To give basic training to DDC System on how to classify print and non – print materials
 - d. To give basic training on Descriptive Cataloguing.
3. The participants to this orientation – workshop will be the Librarians and Teacher - Librarians both from the elementary and secondary schools.
4. A Fee of P300.00 which shall be charged against the school MOOE or school funds shall be collected from each participant.
5. School may send one participant, however Integrated School may send 2 participants. There will be a pre-registration to determine the exact number of participants. Mr. Dennis M. Bautista, Division Librarian II shall take charge of the pre – registration. You may contact at his mobile number 0926-814-2884 or email him at dennisbautistalib@gmail.com


LEILANI S. CUNANAN, CESO VI
Schools Division Superintendent
Office of the Schools Division Superintendent