



Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City
Jesus Street, Pulungbulu, Angeles City
Tel. No. (045) 322 – 4702 / Fax No.: (045) 887 - 6099



RELEASED

JUN 06 2016

By _____
DepED Angeles City
Division of City Schools

DIVISION MEMORANDUM

No. 152, s. 2016


TO: All Elementary and Secondary School ICT Coordinators

FROM: Schools Division Superintendent

SUBJECT: DCP Orientation/Briefing of Recipient Public Elementary and Secondary Schools under the DepEd Computerization Program

DATE: June 3, 2016

1. Relative to the DepEd Order No. 78, s.2010 entitled Guidelines on the Implementation of DepEd Computerization Program (DCP), the Division will conduct an orientation/ briefing of recipients' school under the DCP on June 9-10, 2016 at Vista Verde, Pulung Maragul, Angeles City.
2. The participants of the said activity are the Elementary and Secondary School ICT Coordinators
3. Attached is the Schedule of the activity (Enclosure No. 1)
4. NO REGISTRATION FEE will be collected. Meal and Snacks will be served. Training Expense will be charged to DCP Funds.
5. Immediate dissemination and compliance of this memorandum is desired.


LEILANI S. CUNANAN, CESO VI
Office of the Schools Division Superintendent

Training Matrix

Date/Time	Activities
DAY 1 (June 9, 2016) Thursday	
1:00-1:15	Registration
1:15-2:15	<ul style="list-style-type: none"> • Orientation of the Program/Updates on DCP/DepEd Order No. 78, s.2010
2:15 – 3:00	<ul style="list-style-type: none"> • Guidelines on proper use of Computer and Network Facilities (DepEd Order No. 95 s.2010)
3:00 – 3:30	Break
3:30 – 4:30	E-Classroom Package
4:30-5:00	DCP Ticketing System
DAY 2 (June 10,2016) Friday	
8:00 – 8:15	Registration
8:15 – 9:30	Delivery Procedure/ Acceptance/ Inspection and Recording
9:30-11:30	Basic Troubleshooting
11:30 – 12:00	Closing/ Distribution of Certificates
End of Training	