



Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City



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August 2, 2016

RELEASE

DIVISION MEMORANDUM
No. 218 s. 2016

AUG 03 2016

DIVISION ORIENTATION-WORKSHOP ON TECHNICAL ASSISTANCE By 
FOR HEAD TEACHERS AND MASTER TEACHERS

DepED Angeles City
Division of City Schools

TO: School Governance and Operations Division
Curriculum Implementation Division
Public Elementary and Secondary School Heads
Public Elementary and Secondary School Master Teachers

1. The Division Orientation-Workshop on Technical Assistance for Head Teachers and Master Teachers will be conducted on August 11 & 12, 2016 from 8:00 AM to 5:00PM at Gabaldon Building, Pulungbulu, Angeles City.
2. The schedule of the activity is as follows:

	Participants	Date
Batch 1	Elementary Head Teachers and Master Teachers	August 11, 2016
Batch 2	Secondary – Head Teachers Master Teachers	August 12, 2016

3. The orientation-workshop aims to:
 - a. Describe what is technical assistance, its guiding principles steps & guidelines; **(Knowledge)**
 - b. Analyze the processes for providing technical assistance to teachers. **(Skills)**
 - c. Demonstrate readiness in applying the guidelines/standards in providing technical assistance to teachers. **(Skills)**
 - d. Express appreciation in adhering to set guidelines/standards in providing technical assistance. **(Attitude)**
4. Participants to this orientation are all head teachers and master teachers in both public elementary and secondary schools.
5. Three hundred pesos (P300.00) shall be collected from the participants for meals and snacks, chargeable against School MOOE subject to usual accounting and auditing rules and regulations.
6. Wide dissemination and compliance to this Memorandum is earnestly desired.


LEILANI SAMSON CUNANAN, CESO VI 
Officer In-Charge

Office of the Schools Division Superintendent