



Jesus Street, PulungBulu, Angeles City
 Tel. No. (045) 322-4702; /Fax Nos. (045) 322-4106

February 5, 2016

DIVISION MEMORANDUM
 No. 031 S. 2016

**MANAGEMENT COMMITTEE MEETING (MANCOM) FOR THE
 MONTH OF FEBRUARY 2016**

TO: OIC-Assistant Schools Division Superintendent
 Chiefs, CID and SGOD
 Education Program Supervisors
 Public Schools District Supervisors
 Senior Education Program Specialists
 Education Program Specialists
 Public Elementary and Secondary School Heads/OICs
 Division Unit Heads

1. Please be informed that there will be a Division Management Committee Meeting on **February 11, 2016, Thursday at 8:00 a.m. at Eurotel Hotel, Don Juico Avenue, Malabánias, Angeles City (across SM Clark).**
2. Participants to this meeting are the OIC-Assistant Schools Division Superintendent, Chiefs, CID and SGOD, Education Program Supervisors, Public Schools District Supervisors, Senior Education Program Specialists, Education Program Specialists, Public Elementary and Secondary School Heads/OICs, and Division Unit Heads.
3. There will be a registration of P350.00 to cover meals and other expenses incurred during this meeting which will be charged against School/Division MOOE and/or Canteen funds subject to usual accounting and auditing rules and regulations.
4. Registration starts at 7:30 a.m. Punctual attendance of all concerned is enjoined.
5. Immediate and wide dissemination of the contents of this Memorandum is desired.

[Signature]
LEILANI S. CUNANAN, CESO VI
 OIC-Schools Division Superintendent