




Department of Education  
Region III  
**DIVISION OF ANGELES CITY**



**RELEASED**

Jesus Street, PulungBulu, Angeles City  
Tel. No. (045) 322-4702; /Fax Nos. (045) 322-4106  
Email Add: [angeles.city@deped.gov.ph](mailto:angeles.city@deped.gov.ph)

OCT 20 2016

By   
DepED Angeles City  
Division of City Schools

October 18, 2016

ON MEMORANDUM  
S. 2016

**EMPLOYMENT IN OTHER PRIVATE AGENCY/ORGANIZATION**

**OIC-Assistant Schools Division Superintendent  
Chiefs, Curriculum and Implementation Division and  
School Governance and Operations Division  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary, Secondary, Senior High School Heads/OICs  
Unit Heads and their Staff/s  
All Others Concerned**

It has come to the attention of this Office that some Division Office personnel are officers and/or members of private or mandated organization outside DepED, performing their functions in these organizations during office hours, which is in violation of RA 6713.

Pursuant to the provisions of RA No. 6713 – An Act Establishing a Code of Conduct and Ethical Standards for Public Officials and Employees. Section 7. Prohibited Acts and Transactions. Letter (b.1) – Outside employment and other activities prohibited thereto. – Public officials and employees during **their incumbency shall not:**

- (1) Own, control, manage or **accept employment as officer, employee, consultant, counsel, broker, agent, trustee or nominee in any private enterprise** regulated, supervised or licensed by their office unless expressly allowed by law.

In view of this, may we remind you **to strictly adhere to the above provision** to avoid any disciplinary action taken against you. Officers and members of private organization outside of DepED should see to it that performance of their duties in that organization should be done after their official time.

For immediate dissemination and strict compliance.

  
**LEILANI SAMSON-CUNANAN, CESO VI**  
OIC- Schools Division Superintendent