

RELEASED



Department of Education  
Region III  
**DIVISION OF CITY SCHOOLS**  
Angeles City

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AUG 23 2017

DepEd Angeles City  
Division of City Schools

August 23, 2017

**Division Memorandum**

No. *298* s. 2017

**ADMINISTRATION OF THE 2017 STANDARDIZED NATIONAL CAREER  
ASSESSMENT EXAMINATION (NCAE)**

**To: Public and Private Secondary School Heads**

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA) with the assistance of the division, public and private secondary school personnel shall administer the **2017 National Career Assessment Education Examination (NCAE) to Grade 9 Students under the K to 12 Enhanced Basic Education Curriculum** in all public and private secondary schools nationwide. The test shall be administered on **August 30-31, 2017** as stated in DepEd Order No. 25, s. 2017.
2. Only private schools with permit to operate from the Department shall be included in the conduct of the test.
3. In line with this, there will be a Division Orientation of all **School Testing Coordinators** or **Guidance Counselors** on the guidelines of the administration of the examination on August 25, 2017 (Friday), 9:00 a.m. at Republic Central Colleges, Plaridel St., Angeles City.
4. The following topics will be discussed in the orientation:
  - a. Basic Facts on the National Career Assessment Examination
  - b. Test Administration Guidelines
  - c. Allocation of Test Materials
5. **The School Testing Coordinators or Guidance Counselors are directed to bring the total number of their grade 9 high school students and the list of names of prospective room examiners.**
6. Representative from BEA and Public Schools District Supervisors (PSDSs) will monitor the conduct of the said examination.
7. Wide dissemination of and strict compliance to this Memorandum is earnestly desired.

  
**LEILANI S. CUNANAN, CESO VI**  
Officer-in-Charge

Office of the Schools Division Superintendent