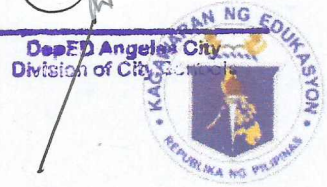


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NOV 03 2017



Department of Education  
Region III  
**DIVISION OF CITY SCHOOLS**  
Angeles City  
Jesus Street, Pulungbulu, Angeles City  
Tel. No. (045) 322 – 4702 / Fax No.: (045) 887 - 6099



November 3, 2017

**DIVISION MEMORANDUM**

No. 430s, 2017

To : Chiefs, CID and SGOD  
Education Program supervisors  
Public Schools District Supervisors  
Heads, Public Elementary and Secondary Schools

**SUBMISSION OF SUPPLEMENTARY LEARNING RESOURCES (Big Books and Self-Learning Kits)  
DEVELOPED BY TEACHERS FOR GRADES I AND II**

1. The Regional Final Presentation of Big Books and Self Learning Kits originally scheduled on November 14-16, 2017, has been moved to November 8-10, 2017. For this division, the presentation will be on November 8, 2017, from 8:00 AM to 5:00 PM.
2. All outputs in the eight learning areas will be submitted to the Regional LRMD for evaluation. As per Division Memorandum 322, s. 2017, dated September 7, 2017, and as reiterated during the three-day training, the schedule of submission of outputs was November 27, 2017 to give way to the division evaluation supposedly from November 7-9, 2017.
3. The following must be turned over to Mrs. Emily F. Sarmiento on or before November 7, 2017 :
  - a. Two (2) printed copies of Detailed Lesson Plan for each Big Book
  - b. Big Book (One for Grade 1 and one for Grade 2)
  - c. DVD containing the Flip book, Detailed Lesson Plan
  - d. Self-Learning Kits (1 for Grade 1 and 1 for Grade 2)
  - e. The metadata shall be accomplished by the Division Librarian
4. Participants to the regional presentation have been pre-selected. Thus, in preparation for this activity, only the writers of the Big Books in the following learning areas and grade levels are required to report for a briefing at the Library Hub on November 7, 2017, from 3:00-5:00 PM.
  - a. English (Grade 1)
  - b. Filipino (Grade 2)
  - c. Science (Grade 1)
  - d. Math (Grade 2)
5. Immediate dissemination and strict compliance of this Memorandum is desired.

LEILANI S. CUNANAN, CESO VI  
OIC-Schools Division Superintendent