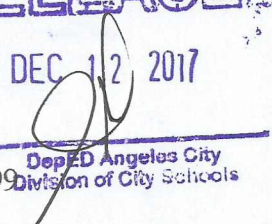




Department of Education
Region III
Division of City Schools
Angeles City

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RELEASED
DEC 12 2017
By 
DepED Angeles City
Division of City Schools

December 6, 2017


DIVISION MEMORANDUM

No. 512 s.2017

**INDUCTION PROGRAM CUM DIVISION CAPACITY BUILDING FOR
THE NEWLY HIRED NON- TEACHING PERSONNEL**

To: Heads of Public Elementary and Secondary Schools
Chief-SGOD, CID
Office of the Schools Division Superintendent

1. Please be informed that there will be an **Induction Program Cum Division Capacity Building for the Newly Hired Non- Teaching Personnel** on December 14-15, 2017 at Lohas, Hotel, Clark filed Pampanga.
2. The division - seminar aims to;
 - a. Understand how one's role is related to the roles of all employees in the achievement of the vision, mission and goals of the organization;
 - b. Strengthen employees' relationships to the clientele and co-workers to lead them to high work performance and commitment to work; and
 - c. Provide the necessary skills on office management procedures.
3. Attached is the list of participants.
4. Expenses on food and accommodation of the participants shall be charged against the HRTD Funds subject to the usual accounting and auditing rules and regulations
5. Immediate wide dissemination and compliance with this Memorandum is earnestly desired.


LEILANI SAMSON CUNANAN, CESO VI
Officer-In- Charge
Office of the Schools Division Superintendent

Induction Program Cum Division Capacity Building Newly Hired Non –
Teaching Personnel

Participants

Name of Personnel	Position
1. Jasmin R. Ocampo	Nurse
2. Heidie T. Dingal	Nurse
3. Jakielyn G. David	Nurse
4. Jennyfer C. Dungca	Nurse
5. Nino P. Razon	Dentist
6. Ralph Michael D. Dungca	Nurse
7. Edralin F. Nanquil	ADAS II
8. Margie Manansala	
9. Mary Ann F. Quinto	ADAS III
10. Princess Jeremy S. Bondoc	ADAS III
11. Art Russel C. Garcia	ADAS III
12. Christine Joy Esguerra	ADAS III
13. Christle P. Liongson	ADAS III
14. Wilma Manabat	ADAS III
15. Christianne Esteban	ADAS II
16. Rosalyn Pineda	ADAS III
17. Jan Emmanuel Lopez	ADAS II
18. Paulo Yambao	ADAS I
19. Rosan Mercado	
20. Melanie Salunga	PDO I
21. Rosalyn Dela Cruz	ADAS
22. Lovely Joy B. Dela Cruz	
23. Wynona Kim Pinlac	ADAS III
24. Jonna Belle G. Gomez	
25. Wynona Kim Pinlac	ADAS III
26. Noel Gulapa	