

Department of Education

Region III

DIVISION OF CITY SCHOOLS

Angeles City Jesus Street, Pulungbulu, Angeles City Tel. No. (045) 322 – 4702 / Fax No.: (045) 887 - 6099



December 13, 2017

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DIVISION MEMORANDUM No. 48s, 2017

To

Chiefs, CID and SGOD

Education Program supervisors Public Schools District Supervisors

Heads, Public Elementary and Secondary Schools

DIVISION TRAINING-WORKSHOP ON THE DIGITIZATION PROCESS OF LEARNING RESOURCES

1. The Division Training-Workshop on the Digitization Process of Learning Resources is scheduled on December 18-19, 2017, from 8:00 AM to 5:00 PM at the Gabaldon Bldg., Pulungbulu, Angeles City.

2. This activity aims to:

- a. equip participants with the technical skills in digitizing learning resources;
- b. safeguard access, preserve access of digital copies, improve usability of material through digital management;
- c. orient participants about the Learning Resource Portal as source and repository of digital LRs, TRs and PDRs.
- d. organize School LRMDS Team and orient them with school LR Structure and processes;
- e. encourage schools/participants to develop Digital Instructional Materials.
- 3. The participants to this two-day training are:

	LR Coordinator	Principal
Elementary Schools	38	37
Integrated Schools	10	5
Junior High Schools	9	9
Senior High Schools	6	1
Staff		4
TOTAL	63	56

School Heads should submit names of School Learning Resource Center Coordinator to Noel S. Reganit, PDO II-LRMDS at noel.reganit@deped.gov.ph on or before December 15, 2017.

- 4. Participants are required to bring the following:
 - a. bring laptop
 - b. smart phones with optical apps,
 - c. flatbed scanner,
 - d. broadband tattoo
- 5. Immediate dissemination and strict compliance of this Memorandum is desired.

MARIA-CELINA L. VEGA

OIC-Assistant Schools Division Superintendent Officer-In-Charge