



Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City

Jesus Street, Pulungbulu, Angeles City
Tel. Nos. (045) 322-4104; 888-0582; 322-4702 / Fax No. (045) 887-6099



RELEASED

FEB 06 2018

By _____
DepED Angeles City
Division of City Schools

February 5, 2018

DIVISION MEMORANDUM

No. 666, s. 2018

**SUBMISSION OF SWORN STATEMENT OF ASSETS, LIABILITIES AND NET WORTH AS OF
DECEMBER 31, 2017**

To: **All School Principals and Heads of Public Elementary, Secondary and Senior High Schools**
All Teaching and Non-Teaching Personnel
All Others Concerned

1. One of the good governance conditions that need to be complied with is the submission and filing of the Sworn Statement of Assets, Liabilities and Net Worth (SALN) of Officials and Employees which is in accordance with RA 6713, otherwise known as Code of Conduct and Ethical Standards for Public Officials and Employees, which states that SALN must be filed:

- a. within thirty (30) days after assumption of the office;
- b. on or before April 30 of every year thereafter; and
- c. within thirty (30) days after separation from the service.

2. Failure to comply of an official to submit his/her SALN in accordance with the procedure and within the given period shall be a ground for disciplinary action. The offense of failure to file SALN is punishable with the following penalties:

- a. 1st offense- suspension for one (1) month and one (1) day to six (6) months
- b. 2nd offense- dismissal from the service

3. Attached is the format for the accomplishment of the Statement of Assets, Liabilities and Net Worth to be submitted in three (3) copies to this Office on or before March 2, 2018 (Friday).

4. This Memorandum shall also take effect for all those who retired last School Year and the new teachers with permanent items.

5. For information and compliance.

MARIA CELINA L. VEGA

OIC- Assistant Schools Division Superintendent
Officer In-Charge

Department of Education



Region III

Summary List of Filers

Statement of Assets, Liabilities and NetWort
Calendar Year 2017

NO.	NAME OF EMPLOYEE			TIN NUMBER	POSITION	NET WORTH
	LASTNAME	FIRSTNAME	MIDDLENAME			
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

Total Number of Filers: :
Total Number of Personnel Complement: -

Prepared by:

Noted by:

Person In-charge of SALN

LEILANI S. CUNANAN, CESO VI
Head of Agency

Position:

Email Address: _____

Contact No.: _____

Date : _____

Position: OIC- Schools Division Superintendent

Mailing Address: _____

Contact No.: _____

Date : _____

**Department of Education
Region III
Summary List of Filers
Statement of Assets, Liabilities and Networth
Calendar Year 2017**

CERTIFICATION

This is to certify that the SALNs submitted/ included in the Summary List of Filers were reviewed and found compliant by the Review and Compliance Committee of this Office.

Further, the review were made in accordance with the review and compliance procedure in filing and submission of SALNs pursuant to CSC Memorandum Circular No. 10, s. 2006 (as amended by CSC Resolution No. 1300455 promulgated on March 04, 2013).

Issued on _____.

MARIA CELINA L. VEGA
Chairperson

ENRIQUE D. PANGILINAN
Member

RONALD P. BALATBAT
Member