
	Department of Education Region III <b>DIVISION OF CITY SCHOOLS</b> Angeles City Jesus Street, Pulungbulu, Angeles City		Document Code: SDO-QF-OSDS-SDS-003  Revision: 00  Effectivity date: 10/31/2018
	<b>DIVISION MEMORANDUM</b>		Name of Office: <b>OSDS-SDS</b>

**RELEASED**

March 19, 2019

**DIVISION MEMORANDUM**  
 No. 105 S. 2019

MAR 27 2019  
 By \_\_\_\_\_  
 DepED Angeles City  
 Division of City Schools

**DESIGNATION OF THE DIVISION RESEARCH TECHNICAL SUPPORT GROUP (TSG)**

To : Assistant Schools Division Superintendent  
 Division Chiefs  
 Public Elementary and Secondary School Heads  
 Teacher-Researchers

1. Please be informed that the following school research coordinators and research practitioners are designated as the official members of the Division Research Technical Support Group, to wit:

Percival Y. Capitulo, Ph.D.	(ACNTS)
Reggie O. Cruz, Ed.D.	(NV15IS)
Ramil G. Ilustre, Ph.D.	(FGNMHS)
Adrian P. Tamayo	(ACNHS)
Jun S. Tibay	(CMRICTHS)
Mary Ann D. Manlapaz	(Sapalibutad ES)
Maria Leonora V. Rosario	(SGOD, SDO Angeles City)



2. In line with this, specific roles and responsibilities are assumed effectively to date. (See attached Division Office Memorandum)

3. Wide dissemination to this memorandum is highly enjoined.

**LEILANI SAMSON-CUNANAN, CESO V**  
 Schools Division Superintendent

mlvr/seps/par

**"SMILES BRIGHT, SERVES RIGHT"**

	Department of Education Region III <b>DIVISION OF CITY SCHOOLS</b> Angeles City Jesus Street, Pulungbulu, Angeles City		Document Code: SDO-QF-OSDS-SDS-002 Revision: 00 Effectivity date: 10/31/2018
	<b>DIVISION OFFICE MEMORANDUM</b>		Name of Office: <b>OSDS-SDS</b>

# **MEMORANDUM**

No. 04 s. 2019

To : Members of the Division Research Technical Support Group (TSG)

Percival Y. Capitulo, Ph.D.  
 Reggie O. Cruz, Ed.D.  
 Ramil G. Ilustre, Ph.D.  
 Adrian P. Tamayo  
 Jun S. Tibay  
 Mary Ann D. Manlapaz  
 Maria Leonora V. Rosario

**RELEASED**

MAR 27 / 2019

By DepEd Angeles City  
 Division of City Schools

From : Schools Division Superintendent


Subject : Designation as member of the Division Research Technical Support Group (TSG)

Date : March 26, 2019

Relative to Division Memorandum No. 105, s. 2019, members of the Division Research Technical Support Group (TSG) are expected to discharge the following duties and responsibilities in addition to their official tasks, to wit:

1. Act as a member of the Division Research Editorial Board and serve as one of the leaders of the Project PHRASE (Pool of Holistic Researchers and Statistics Experts);
2. Coordinate and document the consultative meetings and focus group discussions of the Division Research Technical Support Group (TSG);
3. Conduct screening and review submitted journal type articles based on issued guidelines;
4. Responsible in the layout, copy reading and editing, proofreading, and publishing of the Division Research Journal for Scientific Publications;
5. Liaise with academic and research institutions for potential research linkages during the division research conferences and other research related activities;
6. Extend technical assistance in the conduct of division research initiatives, and serve as research panelist, adviser, external evaluator, resource speaker and facilitator;
7. Assist in the preparation of accomplishment reports related to the division research initiatives; and
8. Perform other tasks or functions relevant to research, as requested by the Division office.

Compliance to this memorandum is highly desired.

  
**LEILANI SAMSON-CUNANAN, CESO V**  
 School Division Superintendent

mlvr/seps/par