
	Department of Education Region III <b>DIVISION OF CITY SCHOOLS</b> Angeles City Jesus Street, Pulungbulu, Angeles City		Document Code: SDO-QF-OSDS-SDS-003 Revision: 00 Effectivity date: 10/31/2018
	<b>DIVISION MEMORANDUM</b>		Name of Office: <b>OSDS-SDS</b>

**RELEASED**

December 16, 2019

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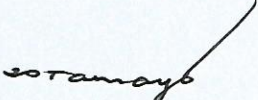
**DIVISION MEMORANDUM**  
 No. 516 s. 2019

By \_\_\_\_\_  
 DepEd Angeles City  
 Division of City Schools

**SCHEDULE OF 4<sup>TH</sup> QUARTER COORDINATION MEETING AND REVIEW AND ENHANCEMENT OF CONTINGENCY PLANS FOR SCHOOL DRRM COORDINATORS**

**TO** : School Heads of Public Elementary and Secondary Schools

1. The Department of Education, Division of Angeles City will conduct the 4<sup>th</sup> Quarter Coordination Meeting and Review and Enhance of Contingency Plans for School DRRM Coordinators on December 18, 2019, and January 16-17, 2020 8:00 AM to 5:00PM respectively at Azzurro Hotel, Balibago, Angeles City.
2. The participants are requested to bring laptop and soft copies of School Profile, Evacuation Plans, School DRRM Organization Chart/Committee, List of Stakeholders and Resources.
3. The participants are entitled to earn service credits for December 18, 2019 as stipulated in DepEd Order No. 53, s. 2003.
4. Expenses relative to the conduct of this orientation-workshop shall be charged to DRRMS Funds DRRMS FUND- DEPED-ROIII-2019-08-1269.
5. Immediate and wide dissemination of the content of this Memorandum is earnestly desired.

  
**MA. IRELYN P. TAMAYO PhD, CESE**  
 Asst. Schools Division Superintendent  
 Officer-In-Charge  
 Office of the Schools Division Superintendent