
	Department of Education Region III <b>DIVISION OF CITY SCHOOLS</b> Angeles City Jesus Street, Pulungbulu, Angeles City		Document Code: SDO-QF-OSDS-SDS-003 Revision: 00 Effectivity date: 10/31/2018
	<b>DIVISION MEMORANDUM</b>		Name of Office: <b>OSDS-SDS</b>

March 18, 2019

**DIVISION MEMORANDUM**  
 No. 01, S. 2019

**RELEASED**  
 MAR 18 2019  
 BY \_\_\_\_\_  
 DepEd Angeles City  
 Division of City Schools

**2019 INVENTORY FORMS**

**To: Public Elementary, Secondary and Senior Highschool School Heads**

1. This is to inform the field of the inventory forms which will be used for the 2019 Annual Inventory of School Properties and Fixed assets.
2. Please see attached soft copies of inventory forms/templates.
4. For your information and guidance.

**LEILANI SAMSON CUNANAN, CESO VI**  
 Schools Division Superintendent 

*Amt/AOIV/Supplyt*