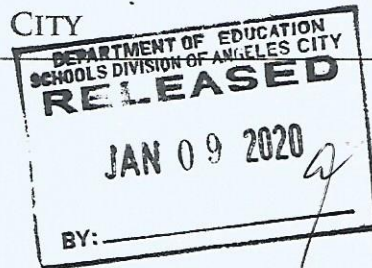




Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF ANGELES CITY



DIVISION MEMORANDUM

No. 08 s. 2020

**MANAGEMENT COMMITTEE MEETING (MANCOM)
FOR THE MONTH OF JANUARY 2020**

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Senior Education Program Specialists
Education Program Specialists
Public Elementary and Secondary School Heads/ OICs (JHS/ SHS)
Head Teachers in Charge of Senior High School
Division Unit Heads

1. Please be informed that there will be a Division Management Committee Meeting on January 28, 2020, Tuesday, at NEAP III, Pulungbulu, Angeles City with the Office of the Schools Division Superintendent as host.
2. Participants to this meeting are the Assistant Schools Division Superintendent, Chiefs, CID and SGOD, Education Program Supervisors, Public Schools District Supervisors, Senior Education Program Specialists, Education Program Specialists, Public Elementary and Secondary School Heads/OICs (JHS/SHS), Head Teachers in-charge of SHS and Division Unit Heads.
3. The agenda of the meeting are as follows:
 - a. Latest DepEd Issuances
 - b. Division Chiefs' Time
 - SGOD Chief
 - CID Chief
 - Hamon: Bawat Bata Bumabasa
 - c. Submission of Purchase Requests and Form 48 (Monthly)
 - d. Other Matters




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4. Meals and other expenses to be incurred during this meeting will be charged against Division MOOE funds subject to usual accounting and auditing rules and regulations.
5. **Registration starts at 7:30AM.** Meeting proper will be at exactly **8:00AM.** Punctual attendance of all concerned is enjoined.
6. All School Heads are required to attend. Hence, **no proxy will be allowed. If a School Head cannot attend due to unavoidable circumstances, it is the responsibility of the Public Schools District Supervisor to inform him/her of the pertinent discussions during the MANCOM meeting.**
7. Immediate and wide dissemination of the contents of this Memorandum is desired.

MA. IRELYN P. TAMAYO PhD, CESE
Assistant Schools Division Superintendent
Officer-In-Charge 
Office of the Schools Division Superintendent

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Control No: _____



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