



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF ANGELES CITY



July 20, 2020

DIVISION MEMORANDUM
No. 160 S 2020

CREATION OF THE DIVISION COMMITTEE ON DECORUM AND INVESTIGATION (CODI)

To : Assistant Schools Division Superintendent
Chiefs, SGOD and CID
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads/OICs
Division Unit Heads
All Others Concerned

1. Pursuant to Civil Service Commission Resolution No. 01 - 0940 re: Administrative Disciplinary Rules on Sexual Harassment dated May 21, 2001, the **Division of Angeles City Committee on Decorum and Investigation of Sexual Harassment Cases** is hereby created with the following composition:

Chairperson: Fernandina P. Otchengco PhD, CESE
OIC – Assistant Schools Division Superintendent

Vice Chairperson: Atty. Cristina M. Ayson, Legal officer

Members: Mr. Edgardo S. Nunag, Education Program Supervisor – EPS
Mr. Edgar L. Manabat, President - NEU
PESPA President
PSSPA President
Mrs. Clarisa A. Lagman, PDO – Youth Formation Coordinator

2. The Committee shall perform the following functions:
 - (a) Receive complaints of sexual harassment;
 - (b) Investigate sexual harassment complaints in accordance with the prescribed procedure;



Address: Jesus Street, Pulungbulu, Angeles City
Telephone No. (045) 322-4101; Email Add: angeles.city@deped.gov.ph





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- (c) Submit a report of its findings with the corresponding recommendation to the disciplining authority for decision;
 - (d) Lead in the conduct of discussions about sexual harassment within the agency or institution to increase understanding and prevent incidents of sexual harassment'
3. Immediate dissemination and compliance with this memorandum is hereby directed.

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MA. IRELYN P. TAMAYO, Ph. D. CESE
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

mcs/aaidevi/sds



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