
	Department of Education Region III <b>DIVISION OF CITY SCHOOLS</b> Angeles City Jesus Street, Pulungbulu, Angeles City		Document Code: SDO-QF-OSDS-SDS-003 Revision: 00 Effectivity date: 10/31/2018
	<b>DIVISION MEMORANDUM</b>		Name of Office: <b>OSDS-SDS</b> BY: _____ <b>JAN 14 2020</b>

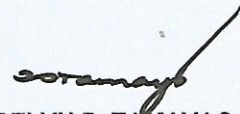
January 14, 2020

**DIVISION MEMORANDUM**  
 No. A S. 2020

**DIVISION SEMINAR ON NATIONAL SCHOOL BUILDING INVENTORY (NSBI) FOR PUBLIC SCHOOLS**

To : Assistant Schools Division Superintendent  
 Chief, School Governance Operations Division  
 Chief, Curriculum Implementation Division  
 All Heads of Public Elementary and Secondary Schools  
 Physical Facilities Coordinators

1. The Department of Education (DepEd) has implemented the National School Building Inventory (NSBI) to establish accurate and comprehensive data of school buildings in all DepEd Public Schools use in planning, budgeting, resource allocation and decision making.
2. In this regard, the Planning & Education Facilities Section will conduct a Division Seminar on National School Building Inventory (NSBI) for Public Schools on January 21, 2020, from 8:00 a.m. – 5:00 p.m. at Azzurro Hotel, Balibago, Angeles City.
3. The seminar aims to:
  - a. Orient School Heads on the NSBI forms, system, policies and standards;
  - b. Provide an updated and more accurate and comprehensive baseline data of school buildings;
  - c. Capacitate Schools Heads in the conduct of National Inventory.
4. Participants to this activity are the School Heads and the Physical Facilities Coordinators.
5. All school heads are requested to bring laptop and School Building Inventory.
5. Expenses relative to the conduct of this Division Seminar shall be charged to NSBI Funds
6. Immediate dissemination of this Memorandum is desired.

  
**MA. IRELYN P. TAMAYAO, Ph.D., CESE**  
 Asst. Schools Division Superintendent  
 Officer -In-Charge  
 Office of the Schools Division Superintendent

Lou/po3/planning

CN 2020-01