
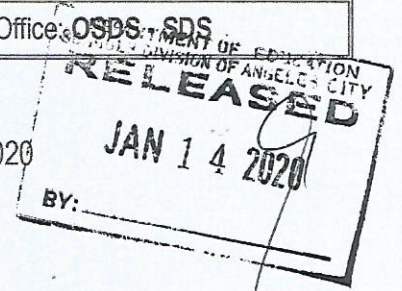
	Department of Education Region III <b>DIVISION OF CITY SCHOOLS</b> Angeles City Jesus Street, Pulungbulu, Angeles City		Document Code: SDO-QF-OSDS- SDS-003 Revision: 00 Effectivity date: 10/31/2018
	<b>DIVISION MEMORANDUM</b>		Name of Office: <b>OSDS - SDS</b>

January 14, 2020



DIVISION MEMORANDUM  
 No. 14 S 2020



### SEARCH FOR THE OUTSTANDING SECONDARY STUDENTS OF ANGELES CITY (TOSSA) FOR SCHOOL YEAR 2019-2020

To : School Heads of Public and Private Secondary Schools

1. The Department of Education in coordination with the **Junior Chamber International (JCI) – Angeles City “Culiat”** is launching the Search for The Outstanding Secondary Students of Angeles City (TOSSA) for the S.Y. 2019-2020.
2. The objective of this project is to give due recognition to the outstanding achievements of deserving and qualified senior high school students from both public and private schools in Angeles City.
3. The criteria and mechanics of TOSSA S.Y. 2019-2020 are the following:
  - A1. Only Grade 12 students from both public and private schools in Angeles City are qualified to join.
  2. Previous Awardees of TOSSA are no longer qualified to join the Search.
  - B. The number of nominees per school shall be based on the number of Grade 12 students a school has:
    - B1. One (1) nominee for a school with 300 or less Grade 12 students
    - B2. Two (2) nominees for a school with 301-600 Grade 12 students
    - B3. Three (3) nominees for a school with more than 601 Grade 12 students
  - C. All documents must be submitted together with an accomplished nomination form duly signed by the school head. **All documents must be properly tabbed based on the criteria for evaluation.** (See enclosed attachment)
  - D. The final grade in the 1<sup>st</sup> Semester and the Third Quarter (2<sup>nd</sup> Semester) indicated in the Form 138 shall be the basis of the scholastic standing of the nominees.
  - E. Achievements in Grade 11 and Grade 12 shall be covered for extra-curricular activities. **However, as far as leadership in different organizations is concerned, only the highest position held by the nominee in one (1) club will be credited by the Screening Committee.**
  - F. All nominees are required to abide by the rules and regulations for TOSSA Organizers.
  - G. A screening committee composed from the Department of Education, Savers Group and Jaycees shall be organized while the members of the Board of Judges shall come from various groups/sectors with the Schools Division Superintendent as the Chairperson.

CP 2020-015



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4. Timeline for the Search is as follows:

- **MOA Signing** - TBA
- **January 20 to February 19, 2020** – Submission of Application Forms and Documents
- **February 20-21, 2020** – Evaluation of Documents
- **March 3, 2020** – Interview and Essay
- **March 10, 2020** – Final Judging and Deliberation
- **TBA** – Briefing for Award Ceremony, Photoshoot, invitation distribution.
- **TBA** – Awarding Ceremony (Tentative March 23-27, 2020)

5. All heads of public and private schools in the Division of Angeles City are enjoined to submit their application forms and documents to **MRS. LYN V. LANSANGAN, Chief-SGOD**, Chair of the Screening Committee at the School Governance and Operations Division (SGOD) office on or before **February 19, 2020**.

6. Attached are the Nomination Form and Criteria for Evaluation for Reference.



7. Immediate and wide dissemination of this Memorandum to all concerned is desired.



**MA. IRELYN P. TAMAYO, Ph.D., CESE**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

jgg/aaidevi.asds



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**SEARCH FOR THE OUTSTANDING SECONDARY STUDENTS OF ANGELES CITY (TOSSA) FOR  
SCHOOL YEAR 2019-2020**

**NOMINATION FORM**

Nominee's Full Name \_\_\_\_\_  
 Home Address \_\_\_\_\_  
 Place of Birth \_\_\_\_\_  
 Citizenship \_\_\_\_\_ Age \_\_\_\_\_  
 Name of Father \_\_\_\_\_ Occupation \_\_\_\_\_  
 Name of Mother \_\_\_\_\_ Occupation \_\_\_\_\_  
 Name of School \_\_\_\_\_  
 School Address \_\_\_\_\_  
 School's Contact Numbers \_\_\_\_\_  
 Nominee's Scholastic Standing (based on Form 138, 3<sup>rd</sup> Grading) \_\_\_\_\_  
 Signature of the Nominee \_\_\_\_\_



I, \_\_\_\_\_ hereby certify that the above-mentioned information  
 needed in the nomination form or our school's nominee for the **SEARCH FOR THE OUTSTANDING  
 SECONDARY STUDENTS OF ANGELES CITY (TOSSA) FOR THE SCHOOL YEAR 2019-2020** are true  
 and correct.

\_\_\_\_\_  
 (Signature and Printed Name of the Nominator)

\_\_\_\_\_  
 (Designation/Position of the Nominator)

\_\_\_\_\_  
 Date



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## SEARCH FOR THE OUTSTANDING SECONDARY STUDENTS OF ANGELES CITY (TOSSA) FOR SCHOOL YEAR 2019-2020

### CRITERIA FOR EVALUATION

- I. Curricular Activities ..... **50 Points**
  - A. Scholastic Standing ..... 35 Points
    1. Scholastic Rating ..... 25 Points
    2. Academic Awards ..... 10 points
  - B. Essay ..... 15 Points
    - Mechanics ..... 5
    - Organization ..... 5
    - Content ..... 5
- II. Extra-Curricular Activities ..... **25 Points**
  - A. Leadership in Different Organizations ... 10 Points
    1. School
    2. Community
  - B. Awards ..... 10 Points
  - C. Training/Seminars ..... 5 Points
- III. Interview ..... **25 Points**