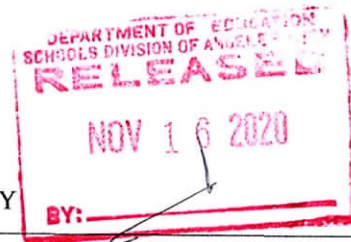




Republic of the Philippines
Department of Education
 REGION III
 SCHOOLS DIVISION OF ANGELES CITY



**Office of the Schools Division
 Superintendent**

November 10, 2020

DIVISION MEMORANDUM
 No. 284S. 2020

**SCHOOL MONITORING, EVALUATION AND ADJUSTMENT (SMEA) IMPLEMENTATION
 FOR THE SCHOOL YEAR 2020-2021**

**TO: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Public Schools District Supervisors
 Education Program Supervisors
 Public Elementary and Secondary School Heads**

1. Pursuant to the implementation of DepEd Order No. 44, S. 2010, the Adoption of KRT 3: Quality Assurance and Accountability Framework, and the installation of the Quality Management System (QMS) in the school, the schedules of online submission of the quarterly School Monitoring, Evaluation and Adjustment (SMEA) reports are as follows:

Quarter	Date of Submission	Kinder/Elementary (Kinder to Grade 6)	Junior High School (Grades 7 to 12)	Integrated School (Kinder to Grade 12)
1 st	December 4, 2020	http://bit.do/smea-elem-1Q	http://bit.do/smea-sec-1Q	http://bit.do/smea-IS-1Q
2 nd	February 26, 2021	http://bit.do/smea-elem-2Q	http://bit.do/smea-sec-2Q	http://bit.do/smea-IS-2Q
3 rd	April 30, 2021	http://bit.do/smea-elem-3Q	http://bit.do/smea-sec-3Q	http://bit.do/smea-IS-3Q
4 th	June 25, 2021	http://bit.do/smea-elem-4Q	http://bit.do/smea-sec-4Q	http://bit.do/smea-IS-4Q

- In line with this, the list of SMEA/M&E Coordinators and their terms of references are attached.
- Wide dissemination of and strict compliance with this Memorandum is earnestly desired.

[Signature]
MA. IRELYN P. TAMAYO PhD, CESE
 Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent

gps/seps/smme

Control No.: 2020-250



Address: Jesus Street, Pulungbulu, Angeles City
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List of SMEA/M&E Coordinators

NAME OF SCHOOL	NAME OF SMEA COORDINATOR		NAME OF M&E COORDINATOR			
ABELARDO G. TINIO ELEMENTARY SCHOOL	DAVID	MICHELLE	C.	CANLAS	KATRINA	S.
AIR FORCE CITY ELEMENTARY SCHOOL	MJARES	CHARMAINE	M.	MJARES	CHARMAINE	M.
ALBERTO G. PABALAN ELEMENTARY SCHOOL	CATAP	ANNABELLE	W.	DAYRIT	ANNABELLE	D.
AMSIK IS	NARCISO	JOANN	D	DIZON	LYKA	M.
ANGELES CITY NATIONAL HIGH SCHOOL	MANALANSAN OCAMPO	ALONA MALUISA	A. G.	TAPAO OCAMPO	ROSELLE GIL MALUISA	J. G.
ANGELES CITY NATIONAL TRADE SCHOOL	YUMUL	MONALISA	C.	YUMUL	MONALISA	C.
ANGELES CITY SCIENCE HIGH SCHOOL	IBAY	DIVINA	L.	IBAY	DIVINA	L.
ANGELES CITY SENIOR HIGH SCHOOL	CANLAS	MARY JOY	S.	CANLAS	MARY JOY	S.
ANGELES ELEMENTARY SCHOOL	GONZALES	AVELINO JR.	L.	GONZALES	AVELINO JR.	L.
APUNG GUIDANG NEPOMUCENO ELEMENTARY SCHOOL	GARCIA MANALO	LOVELY KATHLEEN CRISTINA	A. L.	SORRIANO MANALO	REZZIE CRISTINA	E. L.
B. V. ROMERO HIGH SCHOOL	LUCIDO	NERIZA	A.	LUCIDO	NERIZA	A.
BELEN HOMESITE ELEMENTARY SCHOOL	PRING DUNGCA	JOHN PAUL MARK ACE	E. D.	PRING DUNGCA	JOHN PAUL MARK ACE	E. D.



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CLARO M. RECTO ICT HIGH SCHOOL	MANLAPAZ	CARLOS JOSEPH	V.	GALANG	RENAN JAMES	A.
CUAYAN ELEMENTARY SCHOOL	NACU	RANGIE MARIE	C.	NACU	RANGIE	C.
CUTCUT ELEMENTARY SCHOOL	PACLIBAR	ANGELA	A.	DAVID	RIA	L.
CUTJUD ELEMENTARY SCHOOL	GONZALES	LORRY JEAN	C.	GONZALES	LORRY JEAN	C.
DON AMBROCIO MENDIOLA INTEGRATED SCHOOL	DELA CRUZ	JOSHUA LITTLE JOHN	D.	BUYAO	JEFFERSON	A.
DON PEPE HENSON MEMORIAL ELEMENTARY SCHOOL	SALAS	KATRINA	P.	MASBANG	SHERLYN	L.
DR. CLEMENTE N. DAYRIT SR. ELEMENTARY SCHOOL	DAVID	ELSIE	O.	DAVID	ELSIE	O.
DR. CLEMENTE N. DAYRIT SR. MEMORIAL HIGH SCHOOL	TIGLAO	KRISTINA CASANDRA	P.	TIGLAO	KKRISTINA CASANDRA	P.
EDILBERTO M. GANZON ELEMENTARY SCHOOL	CABRERA	ANITA	M.	MENDOZA	WINSTON	U.
ENRICA SANDICO ELEMENTARY SCHOOL	REYES	JONALYN	M.	REYES	JONALYN	M.
EPZA RESETTLEMENT ELEMENTARY SCHOOL	SAMIA	BRYAN	S.	SAMIA	BRYAN	S.
FRANCISCO G. NEPOMUCENO MEMORIAL HIGH SCHOOL	MANGUNE	RANNIE	R.	MANGUNE	RANNIE	R.
GOVERNOR RAFAEL L. LAZATIN IS	DIAZSORAL CANLASI, MAGTUBO	JOREN/MICHAEL JONATHANGIA MARIE		DIAZSORAL	JOREN/MICHAEL	
GUECO BALIBAGO ELEMENTARY SCHOOL	PUNSALANG	KEVIN	M.	PUNSALANG	KEVIN	M.
JOSE P. DIZON ELEMENTARY SCHOOL	BODAY	CAMILLE	C.	BODAY	CAMILLE	C.



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LEONCIA VILLAGE ELEMENTARY SCHOOL	MARIMLA JR	TOLENTINO	R.	MARIMLA JR	TOLENTINO	R.
LOURDES NORTHWEST ELEMENTARY SCHOOL	DE GUZMAN	ALMA	R.	DE GUZMAN	ALMA	R.
MALABANIAS IS	SUPERIO	TRICIA	Q.	BASILIO	DANIEL PAOLO	V.
M. NEPOMUCENO ELEMENTARY SCHOOL	GUERRERO	ROCEL	I.	DEL ROSARIO	DIANA	D.
MARISOL BLISS ELEMENTARY	ALEGRE	PRINCESS ANN	M.	PARE	RITCHELL	A.
MINING ELEMENTARY SCHOOL	SOTERO	MARIA PINKY	G.	SOTETO	MARIA PINKY	G.
NORTHVILLE 15 IS	BONAOBRA	NELSON	B.	YUMUL	JOHN MARK	M.
	SAN AGUSTIN	MICHELLE	D.	GARCIA	CATHERINE	G.
PAMPANG ELEMENTARY SCHOOL	CUMAGUN	MARICEL	M.	CUMAGUN	MARICEL	M.
PINEDA-GUTIERREZ ELEMENTARY SCHOOL	LAGMAN	REYNALDA	R.	LAGMAN	REYNALDA	R.
PULUNG CACUTUD ELEMENTARY SCHOOL	CALBANG	MARILYN	P.	CALBANG	MARILYN	P.
PULUNGBULU ELEMENTARY SCHOOL	TOLENTINO	JESSINDA	M.	TOLENTINO	JESSINDA	M.
RAFAEL LAZATIN MEMORIAL HIGH SCHOOL	POLICARPIO/DAVID	JANICE/ALMA FLOR		YAP, JR./DAVID	ERNESTO/ALMA FLOR	
SALAPUNGAN ELEMENTARY SCHOOL	BAGANG	BAGANG	D.	BAGANG	EILEEN	D.
SAN IGNACIO ELEMENTARY SCHOOL	JOVEN	ARLEEN	D.	JOVEN	ARLEEN	D.
SAPALIBUTAD ELEMENTARY SCHOOL	GUIAO	WINNIE	D.	GUIAO	WINNIE	D.



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SAPANG BATO ELEMENTARY SCHOOL	DAVID	MARIA LUISA	C.	MALONZO	BRENDA	T.
SAPANG BATO NATIONAL HIGH SCHOOL	MANIALUNG	APRIL JOY	S.	DELOS SANTOS	ERIKA	C.
	LOMOLJO	CHRISTINE JOY	S.	LOMOLJO	CHRISTINE JOY	S.
SITIO PADER ELEMENTARY SCHOOL	SIBUG	SHALLY	Q.	PINEDA	NAOMI	F.
SITIO TARGET INTEGRATED SCHOOL	MEJIA	JULIE ANN	D.	MEJIA	JULIE ANN	D.
STA. MARIA ELEMENTARY SCHOOL	HIVA	ELMER	T.	ANGELES	MA. FATIMA	F.
STA. TERESITA ELEMENTARY SCHOOL	ALEGRE	AGNES	D.	CALIXTRO	JEMA ERWEENA	D.
STO. DOMINGO IS	MEDINA	JOHN LEANN ROI	R.	PAMINTUAN	ANA KRISTINA	G.
STO. ROSARIO ELEMENTARY SCHOOL	DELEON	MA. TERESITA	P.	CALMA	SFAGE WALYTERJES	C.
T. P. TINIO ELEMENTARY SCHOOL	PANLILO	ROSELLE	P.	FRANCISCO	KHACELYN	P.
TACONDO ELEMENTARY SCHOOL	LOPEZ	LUZMIN	B.	HERRERA	LENISSA	G.
VIRGEN DELOS REMEDIOS ELEMENTARY SCHOOL	PASCUAL	MAY	C.	PASCUAL	MAY	C.



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Terms of References of SMEA/M&E Coordinators

The SMEA/M&E Coordinators are responsible for the overall SMEA/M&E strategy and implementation within the school following the M&E framework for the school. The SMEA/M&E Coordinators shall report directly to the School Head and shall provide him/her with interpretation and analysis of SMEA/M&E data.

The following outlines the functions and responsibilities of the SMEA/M&E Coordinators:

Function:

SMEA Coordinator - Monitors and evaluates regularly the implementation of School Improvement Plan, Annual Implementation Plan and Learning Continuity Plan.

M&E Coordinator - Monitors and evaluates regularly the delivery of services for basic education and organizational health & performance of the school.

Responsibilities:

- Conducts monitoring process during plan implementation;
- Analyses and interprets M&E data for SH and Project teams;
- Evaluates results of ESIP/AIP/LCP implementation which will be made as basis for planning interventions and other plan adjustments;
- Prepares regular M&E reports and submit to SH; and
- Interacts with SH and other members of the School Quality Management Team.



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