



Republic of the Philippines  
Department of Education  
Region III  
Schools Division of Angeles City



Office of the Schools Division  
Superintendent

November 16, 2020

**DIVISION MEMORANDUM**

No. 286 s.2020

**DIVISION WEBINAR- WORKSHOP ON VIDEOGRAPHY AND  
DEVELOPMENT OF DOCUMENTARY VIDEOS - PART II**

To: OIC – Asst. Schools Division Superintendent  
OIC – Chief CID  
Chief Education Supervisor - SGOD  
Education Program Supervisors  
Public Schools District Super Visors  
All Public Elementary and Secondary School Heads

1. The Learning Resource Management Section – Curriculum Implementation Division (LRMS-CID) will conduct a two-day webinar on **November 19 and 23, 2020**, entitled **Division Webinar- Workshop on Videography and Development of Documentary Videos - Part II**. This will capacitate the Creative Team (Video Production Team) of the Division and they will be equipped with skills to produce documentary and learning aide videos compliant to the standards set by the Department of Education.
2. The training-workshop aims to:
  - a. enhance participants' technical know-how and skills in digital Multimedia Learning Resource;
  - b. train/capacitate the Learning Resource content developers on the use of other technology equipment such as DSLR, Digital Camcorders, Audio devices and creative software/s for production editing; and
  - c. produce Video Lessons for learners in the division to be used in Online Learning.
3. The Scheduled training will be done thru Google Meet and participants will be invited thru their google calendar using their DepED Gmail Accounts. Selected participants shall register using this link: <https://bit.ly/videoiiAC>
4. Enclosed is the Training Matrix, List of Participants and List of Members of the Technical Working Group and Speakers
5. Attendance of all concerned is a must. For queries, you may contact Mr. Noel Reganit, PDO II, Program Lead, through [noel.reganit@deped.gov.ph](mailto:noel.reganit@deped.gov.ph).
6. Immediate and wide dissemination of this Memorandum to all concerned is desired.

**MA. IRELYN P. TAMAYO PhD, CESE**  
Asst. Schools Division Superintendent  
OIC - Office of the Schools Division Superintendent

CN 2020-253



Address: Jesus Street, Pulungbulu, Angeles City  
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*Enclosure 1 : Workshop Matrix*

Time	Day 1
PART I 8:00-9:00	Preliminaries Background and Rationale
9:00 – 10:00	Presentation of Guidelines and Mechanics of the Project NOEL REGANIT
10:00 – 10:30	BREAK
10:30 – 12:00	Setting Up your Video Editing Work Flow – Michael Manabat
12:00-1:00	BREAK
1:00- 2:30	SETTING UP AUDIO - VIDEO STUDIO – Michael Manabat
2:30 -3:00	BREAK
3:00 – 4:00	SCRIPT WRITING 101 IN LEARNING – Lithos Sto. Domingo
4:00 – end	Announcements

Time	Day 2
8:00-9:00	Preliminaries Background and Rationale
9:00 – 10:00	ANATOMY OF A VIDEO LESSON – Mark Anthony Jamisal
10:00 – 10:30	BREAK
10:30 – 12:00	TIP AND TRICKS IN SHOOTING VIDEOS – Michael Manabat
12:00-1:00	BREAK
1:00- 2:30	WORKSHOP
2:30 -3:00	BREAK
3:00 – 4:00	Closing
4:00 – end	Announcements



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**Annex A - List of Creative Team Member**

	Name	SCHOOL
1	MA. REMALYNE G. CRUZ	NV15IS
2	JULITA B. AMURAO	FGNMHS
3	ANTHONY D. TARUC	BVRHS
4	MARICON H. RIVERA	NV15IS
5	JUN S. TIBAY	CMRICTHS
6	LON F. RELORCASA	SBNHS
7	LEONARD SEAN C. SAMIA	ACNHS
8	WINSTON U. MENDOZA	ANUNAS ES
9	EUSTACE ADRIAN P. MICLAT	NV15IS
10	GIO B. SISON	ACNHS
11	SHAIRA KATE P. BANAG	ANUNAS ES
12	JAYSON B. LUCAS	NV15IS
13	MARIA MIA M. SORIANO	CMRICTHS
14	NOEL TRIDENT P. REMOLLO	ALS
15	ARNOLD O. ARCEO	ACNHS
16	ENER G. MARIANO	ALS
17	KARLEEN B. DELA CRUZ	SRES
18	ART DAVID L. QUIAMBAO	SRES
19	JEREMY BASILIO	VDLRES
20	JAYBEE D. BASILIO	TPTINIO
21	JAIMEE T. PANGILINAN	ACNHS (SHS)
22	MICHELLE C. GOZUM	ACNTS
23	ROMMEL G. SALEM	FGNMHS
24	BRYAN S. SAMIA	ERES
25	WARLIE B. MIRANDA	SRES
26	JEFFREY P. ESTACIO	ENRICA SANDICO ES
27	ARVIN T. GUECO	GBES
28	SHANE ROBERTO M. NUQUI	FGNMHS
29	JOTHAM G. AUSTRIA	GRLIS
30	JEMMALYN JOY ABELLANOZA	ACNHS



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*Enclosure 3 : List of Resource Persons/Facilitators/Technical Support/Moderators*

	Resource Persons/Facilitators/Technical Support/Moderators	Learning Area/Programs	Position / Station
1	Noel S. Reganit	Learning Resource Management	PDO II/Program Lead
2	Emily F. Sarmiento	Learning Resource Management	EPS LRMS
3	Arcely Garcia	SGOD – HRD	Sr. Educ Program Specialist
4	Ma. Clara Palisuc	Technical Support	Documentation
5	Lithos Sto Domingo	Technical Support	Trainer
6	Krislen Ida Mercado	Technical Support	Technical Controller
7	Adrian P. Tamayo	Technical Support	Moderator
8	Michael M. Manabat	Teacher II	Trainer
9	Mark Anthony Jamisal	DepED CO – EdTech Officer	Trainer



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