



Republic of the Philippines  
**Department of Education**  
 REGION III

**SCHOOLS DIVISION OF ANGELES CITY**



December 3, 2020

**DIVISION MEMORANDUM**  
 No. 312 s. 2020

**CONDUCT OF SCHOOL OPERATING BUDGET (SOB) DELIBERATION**

To : Assistant Schools Division Superintendent  
 Chiefs, CID and SGOD  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Public Elementary and Secondary School Heads/OICs  
 Unit Heads and All other concerned

1. Please be informed of the conduct of School Operating Budget (SOB) Deliberation at the Learning and Development Room following the schedule below:

Date	Cluster	Time
December 7, 2020	1	8:30am to 11:30am
	2	1:30pm to 4:30am
December 9, 2020	3	8:30am to 11:00am
	4	11:00am to 12:00nn
	4	1:00pm to 2:00pm
December 14, 2020	7	2:30pm to 5:00pm
	5	8:30am to 12:00nn
December 15, 2020	6	1:30pm to 4:30pm
	8	8:30am to 12:00nn
December 16, 2020	9	1:00pm to 5:00pm
	10	8:30am to 12:00nn 1:00pm to 3:00pm

- Participants to this activity are the School heads, Public Schools District Supervisors, Accountant, Budget Officer, and the Assistant Schools Division Superintendent.
- School heads are requested to bring their own laptops, a hard copy of the School Operating Budget (SOB) and Project Proposals (one copy only for every proposed activity).
- All participants are to observe the Covid-19 Protocols.
- Immediate and wide dissemination of this Memorandum is desired.

*[Signature]*  
**MA. IRELYN P. TAMAYO, Ph.D., CESE**  
 Assistant Schools Division Superintendent  
 Officer-In-Charge  
 Office of the Schools Division Superintendent

rtb/aaidevi/asds



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