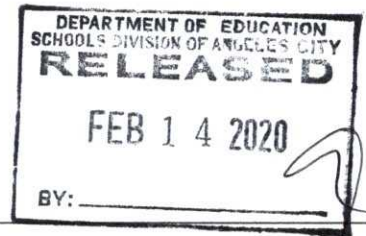




Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OF ANGELES CITY




February 14, 2020

DIVISION MEMORANDUM  
No. 04 S. 2020

To : All Public Elementary and Secondary School Heads

**SUBMISSION OF 2020 WORK and FINANCIAL PLAN**

1. As a requirement for the release of the School Maintenance and Other Operating Expenses (MOOE) for the month of March of this year, all Principals/ Head Teachers are expected to submit for approval to this Office their respective schools' 2020 Work and Financial Plan on or before February 28, 2020.
2. Immediate dissemination of and strict compliance to this memorandum is enjoined.

  
**MA. IRELYN P. TAMAYO PhD, CESE**  
Asst. Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

rrq/adas3/osds

Control No: 2020-118



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