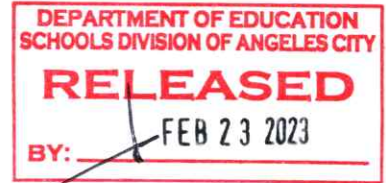




Republic of the Philippines
Department of Education
Region III
Schools Division of Angeles City



22 Feb 2023

DIVISION MEMORANDUM

No. **070**, s. 2023

**DIVISION ORIENTATION AND VALIDATION OF THE ANNUAL DATA COLLECTION
IN THE BASIC EDUCATION INFORMATION SYSTEM (BEIS) SY 2022-2023**

To: Assistant Schools Division Superintendent
Chief ES, SGOD
OIC-Chief ES, CID
Public Elementary and Secondary School Heads

- Pursuant to DepEd Order No. 027, s. 2019 entitled 'Guidelines on the Yearly Collection of Data/Information Requirements and validation Processes, which directed all public and private elementary, junior, and senior high schools, state universities and colleges (SUCs), and higher education institutions (HEIs) offering Kindergarten to Grade 12 to update the school's profile and report other data elements in the BEIS through the accomplished data gathering forms.
- In this regard, the Schools Division of Angeles City, through the Planning and Research unit will conduct a Division Orientation and Validation of the Annual Data Collection in the Basic Education Information System (BEIS) for School Year 2022-2023 on February 27 and March 13 - 17, 2023, from 8:00 a.m. -5:00 p.m.
- The orientation aims:
 - to provide guidance to all schools in the Annual Data Collection in the BEIS;
 - to update the schools on the basic instruction and rationale for the Minor Adjustment in the Basic Education Information Forms;
 - to address all the issues regarding the annual data collection;
 - to ensure 100% uploading and validation of BEIS Forms, and e. establish accurate and reliable data reporting in the BEIS
- The schedules and participants of the online orientation and onsite validation are as follows:

Date	Time & Venue	Participants
February 27, 2023 Orientation (BEIS Forms and the System)	8:30 a.m. – 12:00 p.m. Gabaldon Bldg.	<ul style="list-style-type: none">• Junior and Senior HS School Heads• Validator



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		<ul style="list-style-type: none"> - Planning Officer, SEPS Research, Engineer, DRRM, YFP, CPP, HRD, Personnel, IPED Coord., Madrasah Coord. SPED, CID Rep., Medical Officer, ITO, Accountant, Guidance, Sports, & Dental
February 27, 2023 Orientation (BEIS Forms and the System)	1:00 p.m. – 5:00 p.m. Gabaldon Bldg.	<ul style="list-style-type: none"> • Elementary School Heads • Validator <ul style="list-style-type: none"> - Planning Officer, SEPS Research, Engineer, DRRM, YFP, CPP, HRD, Personnel, IPED Coord., Madrasah Coord. SPED, CID Rep., Medical Officer, ITO, Accountant, Guidance, Sports, & Dental
March 13, 2023 Validation (Presentation)	8:00 a.m. – 12:00 p.m. Learning & Development Conference Room	<ul style="list-style-type: none"> • Cluster 1 • PSDS • Validators
	1:00 p.m. – 5:00 p.m. Learning & Development Conference Room	<ul style="list-style-type: none"> • Cluster 2 • PSDS • Validators
March 14, 2023 Validation (Presentation)	8:00 a.m. – 12:00 p.m. Learning & Development Conference Room	<ul style="list-style-type: none"> • Cluster 3 • PSDS • Validators



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	1:00 p.m. – 5:00 p.m. Learning & Development Conference Room	<ul style="list-style-type: none">• Cluster 4• PSDS Validators
March 15, 2023 Validation (Presentation)	8:00 a.m. – 12:00 p.m. Learning & Development Conference Room	<ul style="list-style-type: none">• Cluster 5• PSDS Validators
	1:00 p.m. – 5:00 p.m. Learning & Development Conference Room	<ul style="list-style-type: none">• Cluster 6• PSDS Validators
March 16, 2023 Validation (Presentation)	8:00 a.m. – 12:00 p.m. Learning & Development Conference Room	<ul style="list-style-type: none">• Cluster 7• PSDS Validators
	1:00 p.m. – 5:00 p.m. Learning & Development Conference Room	<ul style="list-style-type: none">• Cluster 8• PSDS Validators
March 17, 2023 Validation (Presentation)	8:00 a.m. – 1:00 p.m. Learning & Development Conference Room	<ul style="list-style-type: none">• Cluster 9• PSDS Validators

5. Expenses relative to the conduct of this orientation and validation shall be charged to Inset Funds subject to usual accounting procedures and auditing rules and regulations.

6. Wide dissemination of and strict compliance to this Memorandum is earnestly desired.


MA. IRELYN P. TAMAYO PhD, CESO V
Schools Division Superintendent

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

LEARNERS	DATA	FORMS	ELEMENTARY	JUNIOR
SENIOR	IPED	MEP	SPED	SITES
INVENTORY	ALLOCATION			

MQC/PAR/February 22, 2023