



Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City



Jesus Street, Pulungbulu, Angeles City
Tel. No. (045) 322-5722; 888-0582 / Fax Nos. (045) 322-4702; 887-6099

May 15, 2013

MEMORANDUM

To : **MRS. GRACE L. SANTOS**
MASTER TEACHER I

From : **OIC-SCHOOLS DIVISION SUPERINTENDENT**

SUBJECT : **DESIGNATION AS DIVISION MUSIC COORDINATOR**

Please be informed that effective June 13, 2013, you are hereby designated as Division Music Coordinator aside from your present assignment as Master Teacher I of Sto. Rosario Elementary School.

This designation does not entail additional remuneration.

Please be guided accordingly.

Good Luck!

LUZ C. ARRIOLA
OIC-Schools Division Superintendent

CC: Mrs. Grace L. Santos
Records Unit