



Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City



Jesus Street, Pulungbulu, Angeles City
Tel. No. (045) 322-5722; 888-0582 / Fax Nos. (045) 322-4702; 887-6099

July 12, 2013

MEMORANDUM


TO : LEONIDA K. QUINTO
PSDS

FROM : OIC- SCHOOLS DIVISION SUPERINTENDENT

SUBJECT : Administrative Aide - III

In view of the promotion of **Mr. Adrian Allen A. Cabrera** as Senior Bookkeeper at the Bonifacio V. Romero High School, may we request your good office to release the said appointee to start his training as bookkeeper at the Accounting Unit of this Division after the turn-over of his accountabilities in your district.

For your information and compliance.


LUZ C. ARRIOLA
OIC-Schools Division Superintendent

cc: PSDS
Mr. Adrian Allen A. Cabrera

