



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

Advisory No. 058, s. 2025

September 26, 2025

In compliance with DepEd Order (DO) No. 8 s. 2013
This advisory is issued not for endorsement per DO 28, s. 2001,
But only for the information of DepEd officials,
Personnel/staff, as well as the concerned public.
(Visit: www.deped.gov.ph)

**CHANGE OF SCHEDULE OF ONLINE ORIENTATION ON THE ARAL TUTOR TEACHING
LOAD SIMULATOR AND MONITORING TOOL**

The **Office of the Director of the Human Resource and Organizational Development (OUHROD)** hereby informs the field of the **rescheduling of the Online Orientation on the ARAL Tutor Teaching Load Simulator and Monitoring Tool**, originally announced through the **DM-OUHROD-2025-2651**. This adjustment is due to the postponement of the activity caused by inclement weather brought about by Severe Tropical Storm Opong.

Accordingly, please be guided by the revised schedule indicated in the **OUHROD Advisory** dated September 25, 2025.

For reference and guidance, copies of the **OUHROD Advisory** and **Memorandum DM-OUHROD-2025-2651** are attached to this communication.

Encl.: As stated,
Reference: OUHROD Advisory dated 09/25/2025
DM-OUHROD-2025-2651

APT/DEC/Sept 26, 2025



Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

OFFICE OF THE DIRECTOR

ADVISORY

September 25, 2025

This Office issues this Advisory **to inform the change of schedule** in reference to the Memorandum **DM-OUHROD-2025-2651** on the *Online Orientation on the ARAL Tutor Teaching Load Simulator and Monitoring Tool*.

Due to the postponement of the activity caused by the inclement weather brought by **Severe Tropical Storm Opong**, please be guided by the **adjusted schedule below**:

Original Schedule	New Schedule
CLUSTER 1 Date: September 26, 2025 – Friday Time: 9:00 AM to 12:00 PM	CLUSTER 1 Date: September 29, 2025 – Monday Time: 9:00 AM to 12:00 PM
CLUSTER 2 Date: September 26, 2025 – Friday Time: 1:00 PM to 4:00 PM	CLUSTER 2 Date: September 29, 2025 – Monday Time: 1:00 PM to 4:00 PM

For the complete details about this activity, kindly refer to DM-OUHROD-2025-2651, dated September 23, 2025.

For information and appropriate action.

Thank you very much!

DEXTER N. PANTE

Project Development Officer V
Officer-in-Charge, Office of the Director III
Bureau of Human Resource and Organizational Development



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2025-2651

TO : **REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED**

FROM : **WILFREDO E. CABRAL**
*Undersecretary for Human Resource and
Organizational Development*

SUBJECT : **ONLINE ORIENTATION ON THE ARAL TUTOR TEACHING LOAD
SIMULATOR AND MONITORING TOOL**

DATE : 23 September 2025

Following the issuance of **DM-OUHROD-2025-2481** dated September 4, 2025, on the *ARAL Tutor Teaching Load Simulator and Monitoring Tool for School Year 2025-2026*, the Bureau of Human Resource and Organizational Development - School Effectiveness Division (BHROD-SED), will conduct an **online orientation on September 26, 2025 via MS Teams** for the **ARAL Program focal persons and Information Technology Officers** of the Regional and Schools Division Offices.

This orientation aims to establish a standardized understanding of the use and operationalization of the ARAL Tutor Teaching Load Simulator and Monitoring Tool. Specifically, it will cover the following:

1. Roles and Responsibilities of the Regional Offices, Schools Division Offices, and Schools;
2. Objective and simulation logic of the ARAL Tutor Simulator Tool;
3. Navigation and troubleshooting of the tool; and
4. Process flow for submission, collection, and reporting of ARAL Tutor data.

Expected participants will be grouped into clusters and provided with specific schedules. Kindly refer to **Annex A: Cluster Schedule and Indicative Program Flow of the Online Orientation on the ARAL Tutor Teaching Load Simulator and Monitoring Tool** for guidance.

For further inquiries or clarifications, please contact the BHROD-SED via email at bhrod.sed@deped.gov.ph or by landline at **(02) 8633-5397**.

For your information and appropriate action.

Copy furnished:
Office of the Secretary, Department of Education

Annex A:

**CLUSTER SCHEDULE AND INDICATIVE PROGRAM FLOW
OF THE ONLINE ORIENTATION ON THE ARAL TUTOR TEACHING LOAD
SIMULATOR AND MONITORING TOOL**

Expected Participants	Number of Participants per Office
• ARAL Program Focal Persons	1 per Regional Office 1 per Schools Division Office
• Information Technology Officers	1 per Regional Office

CLUSTER SCHEDULE	
CLUSTER 1	CLUSTER 2
<u>Luzon Regions:</u> NCR, CAR, and Regions I, II, III, IV-A, IV-B, and V	<u>Visayas and Mindanao Regions:</u> NIR, CARAGA, and Regions VI, VII, VIII, IX, X, XI, and XII
<u>Schedule:</u> September 26, 2025 Friday 9:00 AM – 12:00 PM	<u>Schedule:</u> September 26, 2025 Friday 1:00 PM – 4:00 PM
<u>Meeting Link:</u> bit.ly/ARALSimulator-Orientation1	<u>Meeting Link:</u> bit.ly/ARALSimulator-Orientation2

INDICATIVE PROGRAM FLOW		
From	To	Activity
9:00 AM	9:30 AM	Preliminaries
1:00 PM	1:30 PM	
9:30 AM	11:30 AM	Discussion of the agenda: 1. Purpose and objective of the ARAL Tutor Simulator Tool; 2. Simulation logic and parameters of the tool; 3. Navigation and troubleshooting of the tool; 4. Process flow for submission, collection, and reporting of ARAL Tutor data; and 5. Roles and Responsibilities of the Regional Offices, Schools Division Offices, and Schools.
1:30 PM	3:30 PM	
11:30 AM	11:50 AM	Open Forum
3:30 PM	3:50 PM	
11:50 AM	12:00 PM	Closing and reminders
3:50 PM	4:00 PM	