



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF ANGELES CITY

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Advisory No. 003 s. 2026

January 9, 2026

In compliance with DepEd Order (DO) No. 8 s. 2023,  
This advisory is issued not for endorsement per DO No. 28 s. 2001, but only for the  
information of DepEd Officials, personnel/staff, as well as the concerned public.

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**CSC SURVEY FOR EMPLOYEES/TEACHERS  
WHO ARE WILLING TO SERVE AS ROOM EXAMINERS/PROCTORS FOR  
CAREER SERVICE EXAMINATION**

Please be informed of the letter from Ms. Dyna Marie D. Quimson, Director II  
CSC Field Office, inviting DepEd personnel to participate in their survey for those  
interested to serve as Room Examiner/Proctor for the Career Service Examination-  
Pen and Paper Test (CSE-PPT) for both the Professional and Sub-Professional Levels  
on March 8 2026.

A copy of the letter is attached for reference and additional details.

For your information and guidance.

**Encl.: As stated**

MCS/AOV/January 8, 2026



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**CSC Field Office - Pampanga**

07 January 2026

**ENGR. EDGARD C. DOMINGO, PhD, CESO V**  
Schools Division Superintendent  
Department of Education-Division of Angeles City  
Jesus St, Pulung Bulu, Angeles City, Pampanga

Dear **SDS DOMINGO**:

*Public Service Greetings!*

The Civil Service Commission Regional Office III is scheduled to conduct the Career Service Examination – Pen and Paper Test (CSE-PPT) for both the Professional and Subprofessional levels on 08 March 2026.

In connection with this, this Office is conducting a survey among your employees/teachers who are first-time applicants with no prior PROCTAD accreditation and who are willing to serve as Room Examiners/Proctors for the said examination and/or to be included in the pool of test administrators. A copy of the survey form is attached and may be accessed through the provided Google Form.

The survey is open to all employees who meet the qualification requirements for Professionalized Corps of Test Administrators (PROCTAD) accreditation, as follows:

1. Must be a permanent government employee;
2. Must have signified in writing his/her interest in serving in civil service examinations and submitted an updated Personal Data Sheet (PDS) duly certified by the agency HRMO/authorized official;
3. Must have been issued a Certificate of Good Moral Character and recommended by the Head of Office to serve in civil service examinations;
4. Must not have been found guilty in any administrative or criminal case; and
5. Must have undergone the PROCTAD training.

**Bawat Kawani, Lingkod Bayani**

In this regard, we respectfully request that the completed survey form be submitted on or before 16 January 2026.

Please be informed that a PROCTAD training will be conducted and scheduled by this Office for those employees/teachers who have expressed their interest in serving, based on the results of the survey.

We appreciate your continued support and cooperation in this undertaking and look forward to your favorable and timely response.

Thank you for your usual support of the programs and initiatives of the Commission.

Very truly yours,

  
**DYNA MARIE D. QUIMSON**  
Director II

Good day!

Please see attached file and link for the Survey for Professionalized Corps of Test Administrators (PROCTAD) for 08 March 2026.

Google Form

- [https://docs.google.com/forms/d/e/1FAIpQLSc\\_TZiZfymLcygxvx5hoZJZJoPK8X8K6\\_WsEB9UPtT6fvxYw/viewform?usp=sharing&oid=110768644252427174115](https://docs.google.com/forms/d/e/1FAIpQLSc_TZiZfymLcygxvx5hoZJZJoPK8X8K6_WsEB9UPtT6fvxYw/viewform?usp=sharing&oid=110768644252427174115)

Kindly acknowledge receipt.

Thank you.

***Civil Service Commission Field Office Pampanga***

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