

# Angeles City

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**RELEASED**

APR 04 2016

By \_\_\_\_\_  
DepED Angeles City  
Division of City Schools

## DIVISION LETTER

No. 09, s. 2016

To : **Public Schools District Supervisors  
Public Elementary and Non-Fiscal Secondary School  
Principals/Heads**

Subject : **MOOE Liquidation for C.Y. 2016 Cash Advance**

Date : **April 4, 2016**

To ensure the timeliness of the Division's MOOE downloading and liquidation of Cash Advance for the month of *April 2016*. The following dates are to be followed and should be complied with:

DATE	DESCRIPTION
April 5, 2016	Releasing of Cheques for the month of <b>April</b> by the Cashier's Unit.
April 6-22, 2016	Utilization and Disbursement of MOOE funds.
April 25-26, 2016	Liquidation Date for the month of <b>April</b> . (Submission of liquidation reports and supporting documents) of schools. Please see below for the assigned schedule of each school.
April 27, 2016	Submission of <b>Cash Advance's Request</b> for the month of <b>May</b> .
April 29, 2016	Processing of Liquidation Reports by the Accounting Unit.
May 10, 2016	Submission of Liquidation Reports by the Accounting Unit to the Auditor's Office.

## Schedule for Liquidation

Schedule	District/School	
<p align="center"><b>April 25, 2016</b></p>	<p><b>East/South District:</b></p> <ul style="list-style-type: none"> <li>➤ A.G. Tinio ES</li> <li>➤ Mining ES</li> <li>➤ Cutud ES</li> <li>➤ Northville 15 IS</li> <li>➤ DAMES</li> <li>➤ Enrica Sandico ES</li> <li>➤ A.G. Nepomuceno ES</li> <li>➤ Cutcut ES</li> <li>➤ Don Pepe Henson ES</li> <li>➤ Leoncia Village ES</li> <li>➤ Angeles Elem. School</li> <li>➤ Belen Homesite ES</li> </ul>	<p><b>West/North District:</b></p> <ul style="list-style-type: none"> <li>➤ Alberto G. Pabalan ES</li> <li>➤ Amsic IS</li> <li>➤ Edilberto M. Ganzon ES</li> <li>➤ Gueco Balibago ES</li> <li>➤ Malabantias IS</li> <li>➤ Sta. Teresita ES</li> <li>➤ Dr. C.N. Dayrit, Sr. ES</li> <li>➤ EPZA Resettlement ES</li> <li>➤ Pulung Cacutud ES</li> <li>➤ Salapungan ES</li> <li>➤ Marisol Bliss ES</li> <li>➤ CMRICTHS</li> </ul>
<p align="center"><b>April 26, 2016</b></p>	<p><b>East/South District:</b></p> <ul style="list-style-type: none"> <li>➤ J.P. Dizon ES</li> <li>➤ San Ignacio ES</li> <li>➤ Pineda-Gutierrez ES</li> <li>➤ Sapalibutad ES</li> <li>➤ GRLLIS</li> <li>➤ Lourdes Northwest ES</li> <li>➤ M. Nepomuceno ES</li> <li>➤ Sto. Rosario ES</li> <li>➤ Pulungbulu ES</li> <li>➤ Sto. Domingo ES</li> </ul>	<p><b>West/North District:</b></p> <ul style="list-style-type: none"> <li>➤ Sapang Bato ES</li> <li>➤ Sitio Target Ext. School</li> <li>➤ Tacondo ES</li> <li>➤ Cuayan ES</li> <li>➤ Pampang ES</li> <li>➤ Air Force City ES</li> <li>➤ Sitio Pader ES</li> <li>➤ Sta. Maria ES</li> <li>➤ Teodoro P. Tinio ES</li> <li>➤ Virgen Delos Remedios ES</li> <li>➤ SBNHS</li> </ul>

The Cash Advance request of schools for the following/succeeding month will be processed and released by the Accounting Unit as soon as completely liquidated. The Cashier's Unit will then prepare the cheques and released it to the school heads.

Your usual cooperation and compliance is earnestly desired.



**MA. CELINA L. VEGA**

OIC – Assistant Schools/Division Superintendent