



Department of Education  
Region III  
DIVISION OF CITY SCHOOLS  
Angeles City

Jesus Street, Pulungbulu, Angeles City  
Tel. No. (045) 322-5722; 888-0582 / Fax Nos. (045) 322-4702; 887-6099



RELEASED

OCT 04 2016

By \_\_\_\_\_  
DepEd Angeles City  
Division of City Schools

DIVISION LETTER  
No. 30, s. 2016

To : Public Schools District Supervisors  
Principals/Heads - Public Elementary, Non-Fiscal  
Secondary School and Senior High School

Subject : MOOE Liquidation for C.Y. 2016 Cash Advance

Date : October 3, 2016

To ensure the timeliness of the Division's MOOE downloading and liquidation of Cash Advance for the month of *October 2016*. The following dates are to be followed and should be complied with:

DATE	DESCRIPTION
October 6, 2016	Releasing of Cheques for the month of <b>October</b> by the Cashier's Unit.
October 7-19, 2016	Utilization and Disbursement of MOOE funds.
October 20-24, 2016	Liquidation Date for the month of <b>October</b> . (Submission of liquidation reports and supporting documents) of schools. Please see below for the assigned schedule of each school.
October 25, 2016	Submission of <b>Cash Advance's Request</b> for the month of <b>November</b> .
October 25, 2016	Processing of Liquidation Reports by the Accounting Unit.
November 10, 2016	Submission of Liquidation Reports by the Accounting Unit to the Auditor's Office.



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## Schedule for Liquidation

Schedule	District/School	
October 20, 2016	<ul style="list-style-type: none"><li>➤ A.G. Tinio ES</li><li>➤ Mining ES</li><li>➤ Cutud ES</li><li>➤ Northville 15 IS</li><li>➤ DAMES</li><li>➤ Enrica Sandico ES</li><li>➤ A.G. Nepomuceno ES</li><li>➤ Cutcut ES</li><li>➤ Leoncia Village ES</li><li>➤ Angeles Elem. School</li><li>➤ Belen Homesite ES</li></ul>	<ul style="list-style-type: none"><li>➤ Alberto G. Pabalan ES</li><li>➤ Amsic IS</li><li>➤ Edilberto M. Ganzon ES</li><li>➤ Gueco Balibago ES</li><li>➤ Malabanas IS</li><li>➤ Sta. Teresita ES</li><li>➤ Dr. C.N. Dayrit, Sr. ES</li><li>➤ EPZA Resettlement ES</li><li>➤ Pulung Cacutud ES</li><li>➤ Salapungan ES</li><li>➤ Marisol Bliss ES</li><li>➤ CMRICTHS</li></ul>
October 24, 2016	<ul style="list-style-type: none"><li>➤ J.P. Dizon ES</li><li>➤ San Ignacio ES</li><li>➤ Pineda-Gutierrez ES</li><li>➤ Sapalibutad ES</li><li>➤ GRLLIS</li><li>➤ Lourdes Northwest ES</li><li>➤ M. Nepomuceno ES</li><li>➤ Sto. Rosario ES</li><li>➤ Pulungbulu ES</li><li>➤ Sto. Domingo ES</li><li>➤ Don Pepe Henson ES</li></ul>	<ul style="list-style-type: none"><li>➤ Sapang Bato ES</li><li>➤ Sitio Target Ext. School</li><li>➤ Tacondo ES</li><li>➤ Cuayan ES</li><li>➤ Pampang ES</li><li>➤ Air Force City ES</li><li>➤ Sitio Pader ES</li><li>➤ Sta. Maria ES</li><li>➤ Teodoro P. Tinio ES</li><li>➤ Virgen Delos Remedios ES</li><li>➤ SBNHS</li></ul>

The Cash Advance request of schools for the following/succeeding month will be processed and released by the Accounting Unit as soon as completely liquidated. The Cashier's Unit will then prepare the cheques and released it to the school heads.

Your usual cooperation and compliance is earnestly desired.

  
**LEILANI S. CUNANAN, CESO VI**  
OIC - Schools Division Superintendent

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