



Department of Education  
Region III  
DIVISION OF CITY SCHOOLS  
Angeles City

Jesus Street, Pulungbulu, Angeles City

Tel. No. (045) 322-5722; 888-0582 / Fax Nos. (045) 322-4702; 887-6099



RELEASED

DIVISION LETTER  
No. 36, s. 2016

NOV 07 2016

By \_\_\_\_\_  
DepED Angeles City  
Division of City Schools

To : Public Schools District Supervisors  
Principals/Heads - Public Elementary, Non-Fiscal  
Secondary School and Senior High School

Ssubject : MOOE Liquidation for C.Y. 2016 Cash Advance

Date : November 4, 2016

To ensure the timeliness of the Division's MOOE downloading and liquidation of Cash Advance for the month of *November 2016*. The following dates are to be followed and should be complied with:

DATE	DESCRIPTION
November 7, 2016	Releasing of Cheques for the month of <u>November</u> by the Cashier's Unit.
November 8-23, 2016	Utilization and Disbursement of MOOE funds.
November 24-25, 2016	Liquidation Date for the month of <u>November</u> . (Submission of liquidation reports and supporting documents) of schools. Please see below for the assigned schedule of each school.
November 25 2016	Submission of <b>Cash Advance's Request</b> for the month of <b>December</b> .
November 25, 2016	Processing of Liquidation Reports by the Accounting Unit.
December 10, 2016	Submission of Liquidation Reports by the Accounting Unit to the Auditor's Office.



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## Schedule for Liquidation

Schedule	District/School	
November 24, 2016	<ul style="list-style-type: none"> <li>➤ J.P. Dizon ES</li> <li>➤ San Ignacio ES</li> <li>➤ Pineda-Gutierrez ES</li> <li>➤ Sapalibutad ES</li> <li>➤ GRLLIS</li> <li>➤ Lourdes Northwest ES</li> <li>➤ M. Nepomuceno ES</li> <li>➤ Sto. Rosario ES</li> <li>➤ Pulungbulu ES</li> <li>➤ Sto. Domingo ES</li> <li>➤ Don Pepe Henson ES</li> </ul>	<ul style="list-style-type: none"> <li>➤ Sapang Bato ES</li> <li>➤ Sitio Target Ext. School</li> <li>➤ Tacondo ES</li> <li>➤ Cuayan ES</li> <li>➤ Pampang ES</li> <li>➤ Air Force City ES</li> <li>➤ Sitio Pader ES</li> <li>➤ Sta. Maria ES</li> <li>➤ Teodoro P. Tinio ES</li> <li>➤ Virgen Delos Remedios ES</li> <li>➤ SBNHS</li> </ul>
November 25, 2016	<ul style="list-style-type: none"> <li>➤ A.G. Tinio ES</li> <li>➤ Mining ES</li> <li>➤ Cutud ES</li> <li>➤ Northville 15 IS</li> <li>➤ DAMES</li> <li>➤ Enrica Sandico ES</li> <li>➤ A.G. Nepomuceno ES</li> <li>➤ Cutcut ES</li> <li>➤ Leoncia Village ES</li> <li>➤ Angeles Elem. School</li> <li>➤ Belen Homesite ES</li> </ul>	<ul style="list-style-type: none"> <li>➤ Alberto G. Pabalan ES</li> <li>➤ Amsic IS</li> <li>➤ Edilberto M. Ganzon ES</li> <li>➤ Gueco Balibago ES</li> <li>➤ Malabantias IS</li> <li>➤ Sta. Teresita ES</li> <li>➤ Dr. C.N. Dayrit, Sr. ES</li> <li>➤ EPZA Resettlement ES</li> <li>➤ Pulung Cacutud ES</li> <li>➤ Salapungan ES</li> <li>➤ Marisol Bliss ES</li> <li>➤ CMRICTHS</li> </ul>

The Cash Advance request of schools for the following/succeeding month will be processed and released by the Accounting Unit as soon as completely liquidated. The Cashier's Unit will then prepare the cheques and released it to the school heads.

Your usual cooperation and compliance is earnestly desired.

  
**LEILAN S. CUNANAN, CESO VI**  
OIC - Schools Division Superintendent





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## Schedule for Liquidation

Schedule	District/School	
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