



Region III
DIVISION OF CITY SCHOOLS
Angeles City



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March 11, 2013

Division Memorandum
 No. 21 s. 2013

**CREATION OF A DIVISION TASK FORCE TO STUDY THE RE-ASSIGNMENT / TRANSFER
 OF SCHOOL HEADS FOR SY 2013-2014**

TO: Education and District Supervisors
 Heads of Public Elementary and Secondary Schools
 Administrator, ACNTS
 Presidents of PESPA, ACPUSTA, NOPTI & FED PTCA

1. This is to inform that a Task Force is hereby created to study the re-assignment / transfer of school heads for SY 2013-2014.
2. The composition of this Task Force is as follows:

Chair : Imelda P. Macaspac
 OIC-ASDS

Members :

1. Carolina Patarata	-	PSDS
2. Corazon Capitulo	-	PSDS
3. Ma. Estrella Fajardo	-	PSDS
4. Roland Rodriguez	-	President ACPUSTA
5. Joel Masangkay	-	President (Elementary)
6. Elvira Marquez	-	President (High School)
7. Lyn Lansangan	-	EPS (Governance)
8. Victoriana Bondoc	-	EPS (Education Services)
9. Romeo Mercado	-	HRMO
10. Marilou Castro	-	Planning Officer

3. The Task Force will be responsible for the following tasks:
 - a. Conduct Consultative Meeting with concerned school heads.
 - b. Prepare a proposal on the re-assignment / transfer of school heads
 - c. Make Recommendation to the Schools Division Superintendent on the re-assignment / transfer of school heads.
4. The Task Force shall meet on April 17, 2013 at 10:00 AM at the Gabaldon Building.
5. Expenses to be incurred by the TASK FORCE shall be charged against Division MOOE funds subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of the contents of this Memorandum is desired.




LUZ C. ARRIOLA