



Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City

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February 23, 2015

Division Memorandum
No. 42s. 2015

**Induction Program for Division Personnel on the Implementation of the
Rationalization Program**

TO: Education and District Supervisors
Heads of Public Elementary and Secondary Schools
Division Personnel

1. This is to inform that an Induction Program for Division Personnel on the Implementation of the Rationalization Program shall be held on March 18 - 20, 2015 at Brentwood Apartelle, # 85 Brentwood Village, Brgy. M. Roxas, Baguio City.
2. The objectives of this Induction are the following
 - a. Clarify the roles and functions of every personnel under the Rationalized Structure;
 - b. Provide an avenue for every personnel to understand how one's role is related to the roles of all employees in the organization in the achievement of the vision, mission and goals of the organizations ; and
 - c. Ensure that employees will be more engaged in the new structure which will eventually lead to high commitment and high work performance.
3. Participants in this Induction are the 67 Personnel as reflected in the NOSCA released by DBM on December 4, 2014.
4. Inclosure No. 1 is the Program Matrix.
5. All expenses to be incurred in the conduct of this Program shall be charged against the Division MOOE funds subject to the usual accounting and auditing rules and regulations.
6. Wide dissemination of the contents of this Memorandum is earnestly desired.


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Schools Division Superintendent