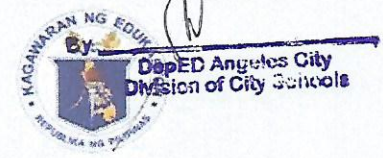


RELEASED

MAY 16 2016



Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City
Jesus Street, Pulungbulu, Angeles City
Tel. No. (045) 322-5722; 888-0582 / Fax No. (045) 322-4702; 625-9812



May 13, 2016

DIVISION MEMORANDUM

No. 129 s, 2016

**DIVISION POLICY ON THE ADMISSION OF KINDERGARTEN
AND GRADE 1 ENTRANTS for SY 2016-2017**

To: Heads of Public Elementary and Integrated Schools

In support to the programs relative to the access of basic education and ensure the enrolment of school age children, this office shall accept the following:

Kindergarten

1. Children who will turn five years old by June 1, 2016 will be admitted in Kindergarten. Children who will turn 5 within the month of June to October 2016 and deemed ready for kindergarten will be recommended for admission. The school head will secure written permission from Schools Division Superintendent (SDS) to admit them.

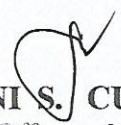
Grade 1

1. Kindergarten completers will be accepted. The pupils should be at least six years old by October 2016.
2. Children who have completed the Kindergarten Catch -Up Program (KCEP) and ready for grade 1 based on the School Readiness Assessment Tool shall also be admitted.
3. Children who are six years old and above and have completed Early Childhood Education in Day Care / Learning Centers after passing the School Readiness Assessment (SReYA).

Documentary requirement:

- a. The birth certificate of the child shall be the documentary basis for enrolment. If not available during enrolment, the document can be submitted within the school year.
- c. Certificate of Completion for children who have attended KCEP and in learning centers.

Please be guided accordingly.


LEILANI S. CUNANAN, CESO VI
Officer- In- Charge
Office of the Schools Division Superintendent