



Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City
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September 5, 2016

Division Memorandum No. 264s, 2016

To: Public Schools District Supervisors
School Heads
Teacher-Librarians

Division Meeting of Teacher-Librarians

1. This is to announce the Division meeting of all teacher-librarians on September 15, 2016, 2:00 PM at the Library Hub. In the absence of the teacher-librarian, the school may be represented by the School Learning Resource Center coordinator.
2. The meeting aims to:
 - A. Re-orient participants and give a thorough understanding on the mandate, roles and functions of the School Libraries;
 - B. Discuss the mechanics and guidelines on the Search for the most functional Library and Outstanding Librarian, respectively; and,
 - C. Share update on the processes and workflow on the development and submission of supplementary materials for evaluation.
3. Immediate dissemination of this memorandum is desired.


LEILANI S. CUNANAN, CESO VI
OIC-Schools Division Superintendent
msr

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