

RELEASED

MAR 07 2016

9:50 AM

DepED Angeles City
Division of City Schools



Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City



Jesus Street, Pulung Bulu, Angeles City
Tel. Nos. (045) 322-5722; 888-0582; 322-4702 / Fax Nos. (045) 887-6099

March 4, 2016

DIVISION MEMORANDUM

No. 59 , S. 2016

2016 ANNUAL INVENTORY OF SCHOOL PROPERTIES

To: Public Elementary and Secondary School Heads

1. This is to inform the field that the annual inventory of school properties and fixed assets shall be conducted in all public elementary schools and secondary schools from March 16-18, 2016 and March 21-22, 2016.

2. The Division Inventory Committee is composed of the following:

Chair: Mr. Armin M. Tayag
Co-Chair: Edgar L. Manabat
COA Representative

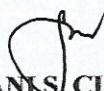
Group I:

Norma P. Cabigting
Noel S. Reganit
Aiza G. Lugtu
Myra P. Escalante
Rosalie G. Chin
Maria Leonora E. Vinoya
Caroline L. Montes
Benedict S. Canlas
Wilma M. Lacson

Group II:

Marilou Q. Castro
Ma. Cristina S. Sarmiento
Dennis M. Bautista
Avenier V. Mendoza
Cristina C. Miguel
Sherwin C. Aronce
Noel D. Gulapa
Christian F. David
Luzviminda D. Maghuyop
Finet D. Manansala
Melanie Salunga

3. The school head, property custodian and teacher librarian are required to be in school during the committee's visit.
4. The attached Schedule must be followed STRICTLY.
5. Please prepare updated OTHER SUPPLIES INVENTORY (e.g. Lab. Equipments, IA tools, Garden tools, H.E. equipments etc.) for validation.
6. Please remind the teachers to open their classrooms during the inventory.
7. Wide dissemination of and strict compliance to this Memorandum is desired.


LEILANI S. CUNANAN, CESO VI
OIC-Schools Division Superintendent

Schedule of Inventory

MARCH 16 (Group I)	Belen Homesite ES	8:00 - 9:00 AM
	Don Ambrosio ES	9:20 - 10:20 AM
	Mining ES	10:30 - 11:30 AM
	Salapungan ES	1:00 - 2:00 PM
	San Ignacio ES	2:15 - 3:30 PM
	Pandan ES	3:30 - 5:00 PM
MARCH 16 (Group II)	Northville ES	8:30 - 9:30 AM
	Cutud ES	9:50 - 10:50 AM
	EPZA Res. ES	11:00 - 12:00 NN
	Pulung Cacutud ES	1:00 - 2:00 PM
	Enrica Sandico ES	2:20 - 3:30 PM
MARCH 17 (Group I)	Pineda-Gutierrez ES	8:00 - 9:00 AM
	A.G. Tinio ES	9:15 - 10:30 AM
	Gov. Rafael L. Lazatin IS	11:00 - 12:00 NN
	Sapalibutad ES	1:00 - 2:00 PM
	Marisol Bliss ES	2:30 - 3:30 PM
MARCH 17 (Group II)	Angeles ES	3:45 - 5:00 PM
	Cutcut ES	8:00 - 9:00 AM
	Leoncia Village ES	9:30 - 10:30 AM
	Sto Domingo ES	11:00 - 12:30 NN
	Pulung Bulu ES	1:30 - 2:30 PM
MARCH 18 (Group I)	C.M. Recto ICT HS	3:00 - 4:00
	M. Nepomuceno ES	8:30 - 9:30 AM
	Apung Guidang ES	9:50 - 10:50 AM
	Lourdes Northwest ES	11:00 - 12:00 NN
	Don Pepe Henson ES	1:00 - 2:00 PM
MARCH 18 (Group II)	Pampang ES	2:20 - 3:30 PM
	Sta Teresita ES	8:00 - 9:00 AM
	Cuayan ES	9:30 - 10:30 AM
	E.M. Ganzon ES	10:45 - 12:30 NN
	Malabantias ES	1:00 - 2:00 PM
MARCH 21 (Group I)	Amsic ES	2:30 - 3:30 PM
	A.G. Pabalan Es	3:45 - 5:00 PM
	Gueco Balibago ES	8:00 - 9:30 AM
	Sitio Pader ES	8:45 - 10:00 AM
	Sta Maria ES	10:30 - 12:00 NN
MARCH 21 (Group II)	T.P. Tinio ES	1:00 - 2:00 PM
	VDRLES	2:30 - 3:30 PM
	Dr. Clemente N. Dayrit ES	3:45 - 5:00 PM
	Sapangbato HS	8:30 - 9:30 AM
	Sapangbato ES	9:50 - 10:50 AM
MARCH 22 (Group I)	Sitio Target ES	11:00 - 12:00 NN
	Tacondo ES	1:00 - 2:00 PM
	Air Force City ES	2:20 - 3:30 PM
	ACNTS	8:00 - 10:00 AM
MARCH 22 (Group II)	ACNHS	10:30 - 12:00 NN
	ACSHS	1:00 - 2:30 PM
	Sto. Rosario ES	3:00 - 5:00 PM
MARCH 22 (Group II)	FGNMHS	8:00 - 10:00 AM
	BVRHS	10:30 - 12:00 NN
	RLLMHS	1:00 - 2:30 PM