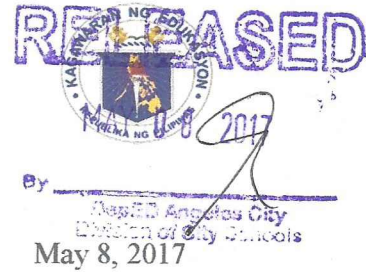




Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City
Jesus Street, Pulungbulu, Angeles City
Tel. No. : (045) 322- 4702 / Fax No.: (045) 887- 6099




DIVISION MEMORANDUM

No. 187 s. 2017

**SUBMISSION OF REPORTS ON INCIDENTS OF CHILD ABUSE AND BULLYING
FOR S.Y. 2016-2017**

To: All Public and Private Elementary, Secondary and Integrated School Heads

1. In compliance to DepEd Memorandum No. 59, s.2015, all schools (public and private) are to submit Reports on Incidents of Child Abuse and Bullying for the school year 2016-2017 to the Division Child Protection Specialist – Mr. Edgardo S. Nunag, EPS 1: EsP/CPS on May 15, 2017. Aside from the hard copies of the reports, soft copies shall be likewise sent to edgardos.nunag@yahoo.com for faster and efficient consolidation.
2. Please refer to the herewith attached DepEd Memorandum No. 59, s. 2015 for the template of the said reports.
4. Immediate dissemination of this Memorandum is desired.


LEILANI SAMSON CUNANAN, CESO VI
Officer-In-Charge
Office of the Schools Division Superintendent



Republic of the Philippines
Department of Education

11 JUN 2015

DepEd MEMORANDUM
No. **59**, s. 2015

CHANGE IN AND ADDITIONAL INFORMATION TO DEPED MEMORANDUM NO. 68, S. 2014
(Submission of School-Based Child Protection and Anti-Bullying
Policies and Reports on Compliance)



To: Regional Directors
Schools Division Superintendents
Heads, Public and Private Elementary and Secondary Schools
All Others Concerned

1. DepEd Memorandum (DM) No. 68, s. 2014 entitled *Submission of School-Based Child Protection and Anti-Bullying Policies and Reports on Compliance* was issued pursuant to DepEd Order (DO) No. 55, s. 2013 entitled *Implementing Rules and Regulations of Republic Act (RA) No. 10627, otherwise known as the Anti-Bullying Act of 2013, requiring schools to submit their child protection or anti-bullying policies, including the report on relevant information and statistics on bullying and retaliation from the preceding year.*

2. For the purpose of disaggregating data on incidents of child abuse and bullying, Item 3 of DM 68, s. 2014 is hereby changed as follows:

- a. Public and private schools, both elementary and secondary schools shall submit the accomplished Report on Incidents of Bullying (Enclosure No. 1A) and the Report on Incidents of Child Abuse (Enclosure No. 1B) to their respective schools division offices (SDOs) **one week after the start of the school year** instead of before July 31, 2014;
- b. The SDOs shall submit their accomplished Division Consolidated Report on Incidents of Bullying (Enclosure No. 2A) and the Division Consolidated Report on Child Abuse (Enclosure No. 2B) to their regional offices (ROs) **on or before June 30 of every year** instead of on or before July 1-31, 2014;
- c. The ROs shall submit the accomplished Regional Consolidated Report on Incidents of Bullying (Enclosure No. 3A) and the Regional Consolidated Report of Incidents of Child Abuse (Enclosure No. 3B) to the **Office of the Undersecretary for Legal and Legislative Affairs on or before July 15 of every year** instead of on or before August 15, 2014; and
- d. The consolidated reports on school-based child protection and anti-bullying policies shall be submitted as follows:
 - i. Public and private schools, which have not yet complied with the submission requirement, shall submit copies of their school-based child protection and anti-bullying policies **on or before July 3, 2015** instead of July 3, 2014;
 - ii. The SDOs shall submit the accomplished Division Consolidated Report on the Submission of School-Based Child Protection and Anti-Bullying Policies (Enclosure No. 2 of DM 68, s. 2014) **on or before July 31, 2015**; and

- iii. The ROs shall submit the accomplished Regional Report on the Submission of School-Based Child Protection and Anti-Bullying Policies (Enclosure No. 4 of DM 68, s. 2014) **on or before August 15, 2015.**
 - iv. Meanwhile, the Report of Cases on Abuse, Violence, and other Related Offenses (Annex A of DO 40, s. 2012 entitled *DepEd Child Protection Policy*) shall be submitted by all public and private schools following the same procedures of reporting.
3. All other provisions stated in DepEd Memorandum still remain.
 4. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. LUISTRO FSC
Secretary 

Encls.:

As stated

References:

DepEd Memorandum: (No. 68, s. 2014)

DepEd Order: (Nos. 55, s. 2013 and 40, s. 2012)

To be indicated in the Perpetual Index
under the following subjects:

CHANGES
LEGISLATIONS
POLICY
PUPILS
REPORTS
RULES AND REGULATIONS
SCHOOLS
STUDENTS
TEACHERS

Date: _____

(To be submitted to the Division Office one (1) week after the opening of every school year)

School-Based Report on Incidents of Child Abuse

School Year _____

School: _____
Address: _____

Classification: (Private/Public) _____
Level: (Kindergarten/Elementary/Secondary) _____

[illegible]

Note:

- ❖ Child Abuse refers to the maltreatment of a child, whether habitual or not, which includes any of the following:
 - Physical – refers to acts that inflict bodily harm and which subjects children to perform tasks which are hazardous to their physical well-being;
 - Sexual – refers to acts that are sexual in nature such as rape, sexual harassment, sexually demeaning remarks, forcing children to watch obscene publications or shows etc.; and
 - Psychological – refers to acts or omissions causing or likely to cause mental or emotional suffering to the child which include intimidation, harassment, stalking, public ridicule, threat of deduction from grade or merit as a form of punishment, and repeated verbal abuse.
- ❖ Relationship to the Victim refers to relatives (father, mother, cousin etc.) or school personnel (teachers and non-teaching staff)
- ❖ No amicable settlement for any acts of child abuse

Reviewed and Conformed by:

Name and Designation

Date: _____

Prepared by:

Name/Designation

Date: _____

Division Consolidated Report on Incidents of Bullying

School Year _____

Division: _____

Total Number of Public Schools: _____ Total Number of Private Schools: _____
 Elementary: _____ Elementary: _____
 Secondary: _____ Secondary: _____
 Total: _____ Total: _____

School	Nature of Bullying					No. Of Bullying Incidents		
	Physical	Social	Gender-Based	Cyber Bullying	Retaliation	Total No. of Male Victims	Total No. of Female Victims	Total
I. Public								
A. Elementary								
1.								
2.								
Sub-Total								
B. Secondary								
1.								
2.								
Sub-Total								
II. Private								
A. Kindergarten								
1.								
Sub-Total								
B. Elementary								
1.								
2.								
Sub-Total								
C. Secondary								
1.								
2.								
Sub-Total								
Total								

Note: Bullying is perpetrated by a student against another student which may be:

- Physical – unwanted physical contact (punching, shoving, pushing, kicking, slapping, tickling, headlocks etc.)
- Social – refers to any deliberate, repetitive and aggressive social behavior intended to hurt or belittle an individual (name-calling, cursing, labelling, etc.)
- Gender-Based – refers to any act that humiliates or excludes a person on the basis of perceived or actual sexual orientation and gender identity
- Cyber Bullying – any bullying done through the use of technology or any electronic means (texting, email, chatting, online games etc.)

Prepared by: _____

Name and Designation _____

Date _____

Reviewed and Confirmed by: _____

Name/Designation _____

Date _____

(To be submitted to the Regional Office on or before June 30)

Division Consolidated Report on Incidents of Child Abuse

School Year _____

Division: _____

Total Number of Public Schools: _____ Total Number of Private Schools: _____

Elementary: _____ Elementary: _____

Secondary: _____ Secondary: _____

Total: _____ Total: _____

Name of School	Nature of Abuse			No. Of Incidents of Child Abuse				Total
	Physical	Sexual	Verbal/ Psychological	Total No. of Male Victims	Total No. of Female Victims	Perpetrators		
						Relatives	School Personnel	
I. Public								
A. Elementary								
1.								
2.								
Sub-Total								
B. Secondary								
1.								
2.								
Sub-Total								
II. Private								
A. Kindergarten								
1.								
Sub-Total								
B. Elementary								
1.								
2.								
Sub-Total								
C. Secondary								
1.								
2.								
Sub-Total								
Total								

Note:

- ❖ Child Abuse refers to the maltreatment of a child, whether habitual or not, which includes any of the following:
 - o Physical – refers to acts that inflict bodily harm and which subjects children to perform tasks which are hazardous to their physical well-being;
 - o Sexual – refers to acts that are sexual in nature such as rape, sexual harassment, sexually demeaning remarks, forcing children to watch obscene publications or shows etc.; and
 - o Psychological – refers to acts or omissions causing or likely to cause mental or emotional suffering to the child which include intimidation, harassment, stalking, public ridicule, threat of deduction from grade or merit as a form of punishment, and repeated verbal abuse.
- ❖ Relationship to the Victim refers to relatives (father, mother, cousin etc.) or school personnel (teachers and non-teaching staff)
- ❖ No amicable settlement for any acts of child abuse

Reviewed and Confirmed by:

Prepared by:

Name/Designation

Name/Designation

Date

Date

(To be submitted to the Office of the Undersecretary for Legal and Legislative Affairs on or before July 15)

Regional Consolidated Report on Incidents of Bullying

School Year _____

Region: _____

Total Number of Public Schools:

Total Number of Private Schools

Elementary:

Elementary:

Secondary:

Secondary:

Total:

Total:

1. Private Schools/Public Schools

[illegible]

Note:

❖ Use the same form for Public Schools

❖ Bullying is perpetrated by a student against another student which may be

- **Physical** – unwanted physical contact (punching, shoving, pushing, kicking, slapping, tickling, headlocks etc.)
- **Social** – refers to any deliberate, repetitive and aggressive social behavior intended to hurt or belittle an individual (name-calling, cursing, labelling, etc.)
- **Gender-Based** – refers to any act that humiliates or excludes a person on the basis of perceived or actual sexual orientation and gender identity
- **Cyber Bullying** – any bullying done through the use of technology or any electronic means (texting, email, chatting, online games etc.)

Prepared by:

Name and Designation

Reviewed and Confirmed by:

Date _____

Name/Designation

Date _____

Regional Consolidated Report on Incidents of Child Abuse

School Year _____

Region: _____

Total Number of Public Schools:	_____	Total Number of Private Schools:	_____
Elementary:	_____	Elementary:	_____
Secondary:	_____	Secondary:	_____
Total:	_____	Total:	_____

[illegible]

- ❖ Child Abuse refers to the maltreatment of a child, whether habitual or not, which includes any of the following:
 - Physical – refers to acts that inflict bodily harm and which subjects children to perform tasks which are hazardous to their physical well-being;
 - Sexual – refers to acts that are sexual in nature such as rape, sexual harassment, sexually demeaning remarks, forcing children to watch obscene publications or shows etc.; and
 - Psychological – refers to acts or omissions causing or likely to cause mental or emotional suffering to the child which include intimidation, harassment, stalking, public ridicule, threat of deduction from grade or merit as a form of punishment, and repeated verbal abuse.
- ❖ Relationship to the Victim refers to relatives (father, mother, cousin etc.) or school personnel (teachers and non-teaching staff)
- ❖ No amicable settlement for any acts of child abuse

Reviewed and Confirmed by: _____
Name/Designation/ Date

Name and Designation _____
Date _____

Annex "A"

Report of cases of abuse, violence, exploitation, discrimination, bullying or peer abuse and other related offenses

School/Division/Region : _____
Period Covered : _____
Person Submitting Report: _____

Designation: _____ Date: _____

VICTIMS			RESPONDENTS					
NAME	AGE	SEX (M or F)	NAME	AGE	SEX (M or F)	NATURE OF COMPLAINT	ACTIONS TAKEN	RECOMMENDATION/S

Scm