

### Department of Education Region III DIVISION OF CITY SCHOOLS Angeles City

Jesus Street, Pulungbulu, Angeles City Tel. No.: (045) 322- 4702 / Fax No.: (045) 887- 6099



DIVISION MEMORANDUM

### SUBMISSION OF REPORTS ON INCIDENTS OF CHILD ABUSE AND BULLYING FOR S.Y. 2016-2017

To: All Public and Private Elementary, Secondary and Integrated School Heads

- 1. In compliance to Deped Memorandum No. 59, s.2015, all schools (public and private) are to submit Reports on Incidents of Child Abuse and Bullying for the school year 2016-2017 to the Division Child Protection Specialist Mr. Edgardo S. Nunag, EPS 1: EsP/CPS on May 15, 2017. Aside from the hard copies of the reports, soft copies shall be likewise sent to <a href="mailto:edgardos.nunag@yahoo.com">edgardos.nunag@yahoo.com</a> for faster and efficient consolidation.
- 2. Please refer to the herewith attached DepEd Memorandum No. 59, s. 2015 for the template of the said reports.
- 4. Immediate dissemination of this Memorandum is desired.

LEILANI SAMSON CUNANAN, CESO VI

Office of the Schools Division Superintendent



### Republic of the Philippines

### Department of Education

1 1 JUN 2015

DepEd MEMORANDUM No. **59**, s. 2015

### CHANGE IN AND ADDITIONAL INFORMATION TO DEPED MEMORANDUM NO. 68, S. 2014

(Submission of School-Based Child Protection and Anti-Bullying Policies and Reports on Compliance)

To: Regional Directors
Schools Division Superintendents
Heads, Public and Private Elementary and Secondary Schools
All Others Concerned

- 1. DepEd Memorandum (DM) No. 68, s. 2014 entitled Submission of School-Based Child Protection and Anti-Bullying Policies and Reports on Compliance was issued pursuant to DepEd Order (DO) No. 55, s. 2013 entitled Implementing Rules and Regulations of Republic Act (RA) No. 10627, otherwise known as the Anti-Bullying Act of 2013, requiring schools to submit their child protection or anti-bullying policies, including the report on relevant information and statistics on bullying and retaliation from the preceding year.
- 2. For the purpose of disaggregating data on incidents of child abuse and bullying, Item 3 of DM 68, s. 2014 is hereby changed as follows:
  - a. Public and private schools, both elementary and secondary schools shall submit the accomplished Report on Incidents of Bullying (Enclosure No. 1A) and the Report on Incidents of Child Abuse (Enclosure No. 1B) to their respective schools division offices (SDOs) one week after the start of the school year instead of before July 31, 2014;
  - b. The SDOs shall submit their accomplished Division Consolidated Report on Incidents of Bullying (Enclosure No. 2A) and the Division Consolidated Report on Child Abuse (Enclosure No. 2B) to their regional offices (ROs) on or before June 30 of every year instead of on or before July 1-31, 2014;
  - c. The ROs shall submit the accomplished Regional Consolidated Report on Incidents of Bullying (Enclosure No. 3A) and the Regional Consolidated Report of Incidents of Child Abuse (Enclosure No. 3B) to the Office of the Undersecretary for Legal and Legislative Affairs on or before July 15 of every year instead of on or before August 15, 2014; and
  - d. The consolidated reports on school-based child protection and antibullying policies shall be submitted as follows:
    - Public and private schools, which have not yet complied with the submission requirement, shall submit copies of their school-based child protection and anti-bullying policies on or before July 3, 2015 instead of July 3, 2014;
    - ii. The SDOs shall submit the accomplished Division Consolidated Report on the Submission of School-Based Child Protection and Anti-Bullying Policies (Enclosure No. 2 of DM 68, s. 2014) on or before July 31, 2015; and

- iii. The ROs shall submit the accomplished Regional Report on the Submission of School-Based Child Protection and Anti-Bullying Policies (Enclosure No. 4 of DM 68, s. 2014) on or before August 15, 2015.
- iv. Meanwhile, the Report of Cases on Abuse, Violence, and other Related Offenses (Annex A of DO 40, s. 2012 entitled *DepEd Child Protection Policy*) shall be submitted by all public and private schools following the same procedures of reporting.
- 3. All other provisions stated in DepEd Memorandum still remain.
- 4. Immediate dissemination of this Memorandum is desired.

BR. ARMIN A. LUISTRO FSC

Secretary

Encls.:

As stated

References:

DepEd Memorandum: (No. 68, s. 2014)

DepEd Order: (Nos. 55, s. 2013 and 40, s. 2012)

To be indicated in the <u>Perpetual Index</u> under the following subjects:

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CHANGES

**LEGISLATIONS** 

**POLICY** 

**PUPILS** 

REPORTS

**RULES AND REGULATIONS** 

SCHOOLS

STUDENTS

**TEACHERS** 

SMA, DM Change in and Additional Information to DM No. 68, s. 2014 0272/June 3, 2015

(To be submitted to the Division Office a week after the start of each school year)

# School-Based Report on Incidents of Bullying School Year

			Age Sex NAME Age Sex Action (M/F) Taken
			(M/F) NAME Age Sex (M/F)
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Date:

Name and Designation

Social - refers to any deliberate, repetitive and aggressive social behavior intended to hurt or belittle an individual (name-calling, cursing, labelling, etc.) Gender-Based - refers to any act that humiliates or excludes a person on the basis of perceived or actual sexual orientation and gender identity Cyber Bullying - any bullying done through the use of technology or any electronic means (texting, email, chatting, online games etc.)

Prepared by:

Name/Designation

Date:

(To be submitted to the Division Office one (1) week after the opening of every school year)

### School-Based Report on Incidents of Child Abuse School Year

School: Address:		Amazan de constitución de cons		Classification: (Private/Public) Level: (Kindergarten/Element	(Privat garten	e/Public /Elemen	Classification: (Private/Public) Level: (Kindergarten/Elementary/Secondary)	And de Automonton (1976) de la constante de la				
Date of		Nature	Nature of Abuse	Victims	જ		Perpetrators	rators		Relationship to the Victim	Action Taken	Status (Resolved/Pending/ Referred to other agency)
	Physical	Sexual	Verbal/ Psychological	NAME (Last Name, First Name, M.I.)	Age	Sex (M/F)	NAME (Last Name, First Name, M.I.)	Age	Sex (M/F)			
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Note: Child Al	ouse refers to	the maltreatme	Child Abuse refers to the maltreatment of a child, whether habitual or not, which includes any of the following:  Described — refers to got that inflict hardly have not which and which includes any of the following:	or not, which includes an	y of the fo	ollowing:						

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rnysical – refers to acts that are sexual in nature such as rape, sexual harassment, sexually demeaning remarks, forcing children to watch obscene publications or shows etc.; and Esychological – refers to acts or comissions causing or likely to cause mental or emotional suffering to the child which include intimidation, harassment, stalking, public ridicule, threat of deduction from grade or merit as a from of punishment, and repeated verbal abuse.

\*\* \*\* Relationship to the Victim refers to relatives (father, mother, cousin etc.) or school personnel (teachers and non-teaching staff). No amicable settlement for any acts of child abuse

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Date:

Name and Designation

Prepared by:

Name/Designation

Date:

### (Enclosure No. 2A to DepEd Memorandum No. 59, s., 2015) (To be submitted to the Regional Office on or before June 30)

Name/Designation

Date

### Division Consolidated Report on Incidents of Bullying School Year \_\_\_\_

	_			Elementa Seconda Total:				
			Nature of B	ullying		No. Of I	Bullying Inci	dents
School	Physical	Social	Gender- Based	Cyber Bullying	Retaliation	Total No. of Male	Total No. of Female	Total
. Public				, ,		Victims	Victims	
A. Elementary	***************************************							
1.								1
2.								
Sub-Total							*	
B. Secondary			1					
1.								
2.								
Sub-Total							American de Print, Par es de F. P. 1984 (1994)	
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A. Kindergarten								
1.								
								-
Sub-Total								
B. Elementary  1.		1						
2.						-		1
Sub-Total								
C. Secondary								
1.								
Sub-Total								
Total								

(To be submitted to the Regional Office on or before June 30)

### Division Consolidated Report on Incidents of Child Abuse School Year

Division:								
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	N	lature of A	buse		No. Of In	cidents of	Child Abuse	
Name of School	Physical -	Sexual	Verbal/ Psychological	Total No. of Male	Total No. of	Perpe	trators	Total
			man Article (Management of Management of Man	Victims	Female Victims	Relatives	School Personnel	TOTAL
1. Public								*
A. Elementary  1.								-
2.					-			
Con a				<del> </del>	1			
Sub-Total								
B. Secondary		<del>                                     </del>						<del> </del>
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II. Private		-		·	-			
A. Kindergarten	-	1	+			-		
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C. Secondary	-	-		-	-	1	-	-
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Sub-Total								
Total								
Note:  Child Abuse refers to Physical being; Sexual - robscene p Psycholog	refers to acts the efers to acts the publications or s pical – refers to nt, stalking, pub- fictim refers to r	nat inflict bod at are sexual hows etc.; ar acts or omiss lic ridicule, the elatives (fath	in nature such as rand the nature such as rand sions causing or like arreat of deduction from the nother, cousing	subjects child ape, sexual had ally to cause m form grade or n	ren to perforerassment, sental or emonental or emonental or emonental as a front as a fr	rm tasks which sexually demen olional suffering om of punishm	n are hazardous aning remarks, g to the child w ent, and repeat	forcing children of the high include intineted verbal abuse
Reviewed and Confirmed	l by:					Prepared I		-
Name/Designation						Name/	Designation	
Date							Date	

(To be submitted to the Office of the Undersecretary for Legal and Legislative Affairs on or before July 15)

### Regional Consolidated Report on Incidents of Bullying School Year

Social Gender Cyber-ullying Physical Social Gender Cyber-Based bullying	Kindergarten Elementary Secondary  Nature of Bullving	Total Number of Public Schools:  Elementary: Secondary: Total:  Total:  Total Number of Private Schools:  Elementary: Secondary: Total:  Total:  Total:	Region:
ocial Gender -Based	Secondary  Nature of Bullving		
Retailation Total No. of Total No. of Male Victims	No. of Bullying Incid		

ying incidents

Total

- Use the same form for Public Schools
   Bullying is perpetrated by a student against another student which may be:

   Physical unwanted physical contact (punching, shoving, pushing, kicking, slapping, tickling, headlocks etc.)
   Social refers to any deliberate, repetitive and aggressive social behavior intended to hurt or belittle an individual (name-calling, cursing, labelling, etc.)
   Gender-Based refers to any act that humiliates or excludes a person on the basis of perceived or actual sexual orientation and gender identity
   Cyber Bullying any bullying done through the use of technology or any electronic means (texting, email, chatting, online games etc.)

	Prepared by:
Date	d by:  Name and Designation

Name/Designation

Date

Reviewed and Confirmed by:

(To be submitted to the Office of the Undersecretary for Legal and Legislative Affairs on or before July 15)

## Regional Consolidated Report on Incidents of Child Abuse School Year

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And delinerated the second second						Print, serving significant serving			And an incident of the second	Total No. of Female Victims		Total No. Of Incidents of Abuse				

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Child Abuse refers to the maltreatment of a child, whether habitual or not, which includes any of the following:

Physical – refers to acts that inflict bodily harm and which subjects children to perform tasks which are hazardous to their physical well-being:

Sexual – refers to acts that are sexual in nature such as rape, sexual harassment, sexually demeaning remarks, forcing children to watch obscene publications or shows etc.; and

Sexual – refers to acts or omissions causing or likely to cause mental or emotional suffering to the child which include intifinidation, harassment, stalking, public ridicule, threat of deduction from grade or merit as a from Psychological – refers to acts or omissions causing or likely to cause mental or emotional suffering to the child which include intifinidation, harassment, stalking, public ridicule, threat of deduction from grade or merit as a from of punishment, and repeated verbal abuse.

• • • • Relationship to the Victim refers to relatives (father, mother, cousin etc.) or school personnel (teachers and non-teaching staff) No amicable settlement for any acts of child abuse

Reviewed and Confirmed by:

Name/Designation/ Date

Date	Name and Designation

Annex "A"

Report of cases of abuse, violence, exploitation, discrimination, bullying or peer abuse and other related offenses

		NAME	School/Division/Region : Period Covered Person Submitting Report: VICTIM/S
		AGE	
		AGE (M or F)	
		NAME	RESPONDENT/S
		AGE	ισ
		SEX (M or F)	
		COMPLAINT	Designation:
		ACTION/S TAKEN	Date:
		RECOMMENDATION/S	

