



**Department of Education**  
Region III  
**DIVISION OF CITY SCHOOLS**  
Angeles City



Jesus Street, Pulungbulu, Angeles City

Tel. No. (045) 322-5722; 887-5254; 322-4702 / Fax Nos. (045) 888-0582; 887-6099


January 26, 2017

**DIVISION MEMORANDUM**

No. 36 s. 2017


**2016 TRAINING AND DEVELOPMENT REPORT**

**RELEASED**

JAN 26 2017  
By   
DepED Angeles City  
Division of City Schools

To: Public Elementary and Secondary School Heads  
All Others Concerned

1. The Human Resource and Development Unit is hereby requesting School Heads to submit the trainings/seminars conducted from January 2016 to December 2016 for the purpose of having the HRD training and development information system reports/records of all the public schools in Angeles City.
2. The hard and soft copies of the said report should be submitted to the HRD unit of SGOD on/or before February 3, 2017.
3. Attached is the format of the 2016 Training and Development Report.
4. For your information and compliance.

  
**LEILANI SAMSON-CUNANAN, CESO VI**  
Officer In-Charge  
Office of the Schools Division Superintendent



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### 2016 Training and Development Report

January 2016- December 2016

TITLE OF TRAINING	PROPONENT	DATE	VENUE	NO. OF PARTICIPANTS	BUDGETARY REQUIREMENT	SOURCE OF FUNDS

Prepared:

Noted:

Principal