

April 25, 2018

DIVISION MEMORANDUM

No. 172, s. 2018

To: Elementary, Secondary and Integrated School Heads

TRAINING WORKSHOP ON DEVELOPING INSTRUCTIONAL MATERIALS IN SCIENCE

1. A three- day training workshop on developing instructional Materials in Science (Self-learning kits, big books, video Lessons and interactive video games) will be held on May 16-18, 2018 at Claro M. Recto ICT High School (for High School) and Angeles City Science High School (for Elementary)
2. The training work-shop aims to :
 - 2.1 capacitate the science teachers in the division on the development of instructional materials in Science
 - 2.2 develop samples of science instructional materials and demonstrate how to utilize them.
3. The participants to this training are science teachers and they shall be entitled service credit for their participation to this training subject to the provisions of DepEd Order no. 53 s. 2003 known as "Updated guidelines on grant of vacation service credits to teachers". Number of participants per school are as follows:

Elementary
Small School – 1 participant/school
Medium – 3 participants/school
Large – 5 participants/school

Junior and Senior High School
At least 1 per grade level/school
4. Participants are requested to bring the following:
 - a. Curriculum Guide
 - b. Teacher's Guide
 - c. External Memory Drive
 - d. Laptop
 - e. Pencil, eraser, bondpapers
5. An amount of *One Thousand Two Hundred pesos (Php 1,200)* shall be charged per participant to cover the expenses for meals & snacks for 3 days chargeable to School MOOE subject to the usual auditing and accounting procedures.
6. Immediate dissemination of this Memorandum to all concerned is desired.

LEILANI S. CUNANAN, CESO VI
Schools Division Superintendent