



Department of Education
Region III
Division of City Schools
DIVISION OF ANGELES CITY



RELEASED

Jesus Street, Pulungbulu, Angeles City
Tel. No. (045) 322-5722/Fax Nos. (045) 322-4702; 887-6099

MAY 16 2018

By _____
DepEd Angeles City
Division of City Schools
May 15, 2018

DIVISION MEMORANDUM

No. 191 s. 2018

OFFICE HOURS FOR MUSLIMS DURING THE MONTH OF RAMADAN

To: Elementary, Secondary and Integrated School Heads

1. In pursuant to DepEd Memorandum No. 92, s. 2017 "Office Hours for Muslims During the Month of Ramadan" the Department of Education (DepEd) respects the rights of all Filipino Muslims to observe the Ramadan by fasting from May 15, 2017 to June 15, 2018.
2. Having adopted a flexible time for all its employees since 1998, this Department shall allow Filipino Muslims who are fasting while working, whether in the central office or in local/field offices nationwide, to start rendering their services between **7:00 am, and 9:00 a.m., but not later than 9:00 am.** until such time when they complete eight working hours without a.m., noon or p.m. breaks which is equivalent to two hours daily during weekdays. This is to ensure continuous, prompt and efficient delivery of public services in basic education.
3. In the previous years, all Filipino Muslims who were working in local or national government offices outside the autonomous regions nationwide, and who were fasting during the month of *Ramadam* rendered their services from 8:00 a.m. to 12:00 noon and from 1:00 p.m. to 5:00 p.m. as their official time. However, the said official time was modified from 7:30 a.m. to 3:30 p.m. without noon break. The difference of two hour is not counted as under time by the Civil Service Commission (CSC) under the Paragraph 2 of its Resolution No. 81-1277 dated November 13, 1981, pursuant to Sections 2 and 5 of Presidential Decree No. 291 dated September 12, 1973, as amended by Presidential Decree No. 322 dated October 26, 1973.
4. Dissemination of this memorandum to all concerned is desired.

LEILANI S. CUNANAN - CESO VI
Schools Division Superintendent